

The Health Professions Council Approvals Committee Meeting

Tuesday 22 November 2005

11.00 am

The ninth meeting of the Approvals Committee will be held at the following location:

The Council Chamber
The Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

The Approvals Committee meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

Colin Bendall
Secretary to the Committee
15 November 2005

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Title
Approvals Committee agenda 22
November 2005

Status
Final
DD: None

Int. Aud.
Public
RD: None

Agenda Part One – Open to Members of the Public

1. **Apologies for Absence** Verbal
2. **Approval of Agenda** Verbal
3. **Minutes of the Approvals Committee meeting held on 9th September 2005** Enclosure 1
From Colin Bendall – Secretary to the Committee Paper AC 41/05
4. **Matters Arising** Verbal

Items for Discussion/Approval

5. **Approvals Process: Review of Documentation** Enclosure 2
From Karen Scott - Acting Manager Paper AC 42/05
6. **Major and Minor Changes: Forms and Guidance** Enclosure 3
From Karen Scott - Acting Manager Paper AC 43/05
7. **Annual Monitoring: Forms and Guidance** Enclosure 4
From Nicole Borg - Education Officer Paper AC 44/05
8. **Questionnaire for Education Providers** Enclosure 5
From Nicole Borg - Education Officer Paper AC 45/05
9. **Requests for Deferral of Approvals Visits** Enclosure 6
From Karen Scott - Acting Manager Paper AC 46/05
10. **Report of Major and Minor Amendments** Enclosure 7
From Nicole Borg - Education Officer Paper AC 47/05
11. **Forward planning issues for Operating Department Practitioner Programmes** Enclosure 8
From Karen Scott - Acting Manager Paper AC 48/05
12. **Proposed Arrangements for Consideration of Visitor's Reports** Enclosure 9
From Colin Bendall - Secretary to the Committee Paper AC 49/05
13. **Programmes for Approval** Enclosure 10
From Karen Scott - Acting Manager Paper AC 50/05
14. **Education Provider Observations on Visitor's Reports** Enclosure 11
From Karen Scott - Acting Manager Paper AC 51/05

Items to Note

15. **Programme Approvals: Chairman's Action** Enclosure 12
From Nicole Borg – Education Officer Paper AC 52/05

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| 16. | Radiography Programmes
From Colin Bendall - Secretary to the Committee | Enclosure 13
Paper AC 53/05 |
| 17. | Forward Planning
From Nicole Borg - Education Officer | Enclosure 14
Paper AC 54/05 |
| 18. | Committee Membership
From Colin Bendall - Secretary to the Committee | Enclosure 15
Paper AC 55/05 |
| 19. | Visitors' Reports
From Nicole Borg - Education Officer | Enclosure 16
Paper AC 56/05 |

Items for Information

- None
20. **Any Other Business**
Previously Notified to and Agreed by the Chairman
21. **Date and time of the next meeting**
To be agreed under item 10 above.

Resolution

The Committee is invited to adopt one or more of the following:

"The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions."