

The Health Professions Council

Audit Committee Meeting

Tuesday 26 September 2006

10.30 am

The 14th meeting of the Audit Committee will be held at the following location:

The Council Chamber
The Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

The Audit Committee meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

Colin Bendall,
Secretary to the Committee
19 September 2006

Health Professions Council
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184 Kennington Park Road
London SE11 4BU

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Agenda – Part One – Open to Members of the Public

Note: The meeting of the Audit Committee held on 28 June 2006 was held in private and therefore the minutes are included as an item in the private agenda.

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|----|---|--------------------------------|
| 1. | Apologies for Absence | Verbal |
| 2. | Approval of Agenda | Verbal |
| 3. | Chairman's Report | Verbal |
| 4. | An Introduction to HPC's Quality Management System - Presentation
From Ruth Bacon - Quality Manager | Enclosure 1
Paper AUD 49/06 |

Items for Discussion/Approval

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| 5. | 2006/07 Year End Reporting Timetable
From Simon Leicester - Finance Manager | Enclosure 2
Paper AUD 50/06 |
| 6. | Internal Audit Progress Report
From Colin Bendall - Secretary to the Committee | Enclosure 3
Paper AUD 51/06 |
| 7. | Model Agenda for the Audit Committee
From Colin Bendall - Secretary to the Committee | Enclosure 4
Paper AUD 52/06 |

Items to Note

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| 8. | Dates of Audit Committee Meetings 2007/8
From Colin Bendall - Secretary to the Committee | Enclosure 5
Paper AUD 53/06 |
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Items for Information

None.

- | | |
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| 9. | Any Other Business
Previously Notified to and Agreed by the Chairman |
| 10. | Date and Time of Next Meeting:
10.30 am on Wednesday 6 December 2006. |

Subsequent Meetings at 10.30 am:

Wednesday 28 February 2007
Tuesday 26 June 2007

Resolution

The Committee is invited to adopt one or more of the following:

"The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- a. information relating to a registrant, former registrant or applicant for registration;

- b. information relating to an employee or office holder, former employee or applicant for any post or office;
- c. the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property
- d. negotiations or consultation concerning labour relations between the Council and its employees;
- e. any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- f. action being taken to prevent or detect crime or to prosecute offenders;
- g. the source of information given to the Committee in confidence;
- h. or any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions."