

The Health Professions Council

Audit Committee Meeting

Tuesday 27 March 2007

11.00 am

The 17th meeting of the Audit Committee will be held at the following location:

The Health Professions Council
22-26 Stannary Street
London
SE11 4AA

(Attendees should report to reception at Park House - address below).

The Audit Committee meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

Colin Bendall,
Secretary to the Committee
20 March 2007

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

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Agenda – Part One – Open to Members of the Public

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|----|---|--------------------------------|
| 1. | Apologies for Absence | Verbal |
| 2. | Approval of Agenda | Verbal |
| 3. | Unconfirmed minutes of the Audit Committee meeting held on 28 February 2007
From Colin Bendall - Secretary to the Committee | Enclosure 1
Paper AUD 18/07 |
| 4. | Matters Arising
From Colin Bendall - Secretary to the Committee | Enclosure 2
Paper AUD 19/07 |

Items for Discussion/Approval

- | | | |
|----|--|--------------------------------|
| 5. | Internal Audit Report - Fitness to Practise
From Colin Bendall - Secretary to the Committee | Enclosure 3
Paper AUD 20/07 |
| 6. | Internal Audit Report - Information Technology Service Level Agreement
From Colin Bendall - Secretary to the Committee | Enclosure 4
Paper AUD 21/07 |
| 7. | PKF Audit Plan 2007/8
From Simon Leicester - Director of Finance | Enclosure 5
Paper AUD 22/07 |

Items to Note

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| 8. | Internal Audit Report - Corporate Governance and Risk Management
From Colin Bendall - Secretary to the Committee | Enclosure 6
Paper AUD 23/07 |
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Items for Information

None.

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| 9. | Any Other Business
Previously Notified to and Agreed by the Chairman |
| 10. | Date and Time of Next Meeting:
10.30 am on Tuesday 26 June 2007 |

Subsequent Meetings at 10.30 am:

Tuesday 25 September 2007
Wednesday 5 December 2007
Wednesday 27 February 2008
Thursday 26 June 2008

Resolution

The Committee is invited to adopt one or more of the following:

"The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- a. information relating to a registrant, former registrant or applicant for registration;
- b. information relating to an employee or office holder, former employee or applicant for any post or office;
- c. the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property
- d. negotiations or consultation concerning labour relations between the Council and its employees;
- e. any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- f. action being taken to prevent or detect crime or to prosecute offenders;
- g. the source of information given to the Committee in confidence;
- h. or any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions."