

Audit Committee 24 June 2010

Timetable of Committee business

Executive summary and recommendations

Introduction

An indicative timetable of business for the Committee's meetings during the year is attached to this paper.

Decision

The Committee is requested to note the document. No decision is required.

Background information

None.

Resource implications

None.

Financial implications

Already included in budget.

Appendices

Timetable of business for the Audit Committee.

Date of paper

14 April 2010.

Indicative timetable of business for the Audit Committee

	External audit	Internal audit	Risk management	Annual report and accounts	Other business
Spring	External audit strategy and fees	Internal audit strategy and fees Completed internal audit reports Internal audit progress report	Updated risk register Presentations from three risk owners		
Summer	External audit findings	Completed internal audit reports Internal audit progress report Internal audit annual report	Presentations from three risk owners	Draft annual report and accounts and associated reports (i.e. auditors' opinion)	Review action points from the last year
Autumn	Review external auditors' performance and decide whether to recommend reappointment	Review internal auditors' performance and decide whether to recommend reappointment (see note) Completed internal audit reports Internal audit progress report	Updated risk register Presentations from three risk owners		Review Committee's effectiveness Meeting dates for next year (to note)

Note: Subject to the Committee agreeing to the recommendations in the paper on tendering for an internal auditor, there would be no need to consider this item in autumn 2010. However, the performance of the internal auditor would be reviewed annually at subsequent autumn meetings.