

Audit Committee 27 September 2012

Actions list

Executive summary and recommendations

Attached is an actions list as agreed at the last public meeting of this committee.

**Decision**

The Committee is requested to note the document. No decision is required.

**Background information**

Please refer to individual papers and minutes for the background to decisions.

**Resource implications**

None

**Financial implications**

None.

**Appendices**

None.

**Date of paper**

26 June 2012.

## Action points

### Audit Committee - Public meeting

21 June 2012

	<b>Action point (and location in the minutes)</b>	<b>For the attention of/ Comment on progress</b>
1	Draft annual report 2011-12:  Committee agreed to recommend the draft annual report to the Council for approval.  (7.4)	Director of Finance (by 5 July 2012).  Completed. The annual report and accounts were approved by the Council on 5 July 2012. The report and accounts were signed by the Comptroller and Auditor General on 10 July 2012 and laid in Parliament on 16 July 2012.
2	National Audit Office audit completion report:  Committee agreed to approve the report and agreed that it should be submitted to the Council.  (8.7)	Director of Finance (by 5 July 2012).  Completed. The audit completion report was approved by the Council on 5 July 2012.  See comments in row above.
3	Internal audit report – review of recommendations:  Committee asked the Executive to check whether the Council would receive an annual report on health and safety at the HPC's offices.  (11.4)	Secretary to the Committee (by 27 September 2012).  Completed. The Facilities Manager has confirmed that this will be an annual report to the Council.
4	Risks owned by the Director of Fitness to Practise:  The Committee agreed that it should receive details of the insurance cover in place to cover exceptional costs of tribunals, High Court and judicial review cases.  (17.4)	Director of Fitness to Practise/Secretary to the Committee (by 27 September 2012).
5	Risk owner presentations: The Committee agreed that, as risk owners made presentations on their risks over the next year, the Committee should receive a copy of the previous iteration of the relevant parts of the risk register. This would enable it to review the impact of the regulation of social workers in England on the register. (18.3)	Secretary to the Committee (ongoing).  Completed. See paper on agenda for today's meeting with extracts from January 2012 risk register.

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2012-06-26	a	F&R	PPR	Executive summary action points list public meeting Audit Committee 27 September 2012	Final DD: None	Public RD: None