

Audit Committee 13<sup>th</sup> March 2013

## Procurement and Tendering Update

### Executive summary and recommendations

#### **Introduction**

Following recommendations noted at earlier Audit Committee meetings, HCPC have reviewed and developed a Procurement and Tendering process in conjunction with extensive legal advice from Bircham Dyson Bell.

This process has been applied as a temporary policy that will immediately be reviewed by an experienced Procurement Manager who is being recruited at present by the Finance Department. The person is likely to be in post early in the new financial year. The validated policy will then be implemented and sent for Finance & Resources Committee approval.

The requirement and design elements for print and distribution are being re-evaluated following internal discussions within the Registration Department, so mailing costs can be further constrained. This procurement will continue with the assistance of the Procurement Manager.

#### **Decision**

The Audit Committee is asked to note the paper.

#### **Background information**

Near Miss Report 29

#### **Resource implications**

None

#### **Financial implications**

None

#### **Appendices**

None

#### **Date of paper**

20 February 2013