

<h2>Communications Committee</h2>

The 30th meeting of the Communications Committee will take place as follows:

Date: Thursday 4 November 2010

Time: 11:00 am

Venue: The Council Chamber, Health Professions Council, Park House, 184
Kennington Park Road, London SE11 4BU

Members: Sheila Drayton (Chair)
Julia Drown
Morag MacKellar
Arun Midha
Diane Waller

Enquiries: Colin Bendall, Secretary to the Committee
020 7840 9710
colin.bendall@hpc-uk.org

Note: The Communications Committee meeting will be followed by a strategy workshop from 1.00 – 2.30 pm. The workshop is not open to the public.

Agenda – Open to the public

- | | | |
|---|--|-------------------------|
| 1 | Apologies for absence | verbal |
| 2 | Approval of agenda | verbal |
| 3 | Declaration of members' interests | verbal |
| 4 | Minutes of the Communications Committee meeting of 23 June 2010
Colin Bendall – Secretary to the Committee | enclosure 1
CC 17/10 |
| 5 | Matters arising
Colin Bendall – Secretary to the Committee | enclosure 2
CC 18/10 |
| 6 | Director of Communications report
Jacqueline Ladds – Director of Communications | verbal |

Items for discussion/approval

- | | | |
|----|--|-------------------------|
| 7 | Communications progress report 2010-11: Second quarter
Jacqueline Ladds – Director of Communications | enclosure 3
CC 19/10 |
| 8 | Developing a social media strategy: The next step in communications
Ebony Gayle – Media and Public Relations Manager and
Amy Morgan – Communications Officer (Media and Public Relations) | enclosure 4
CC 20/10 |
| 9 | HPC events: The next steps
Susan Carini – Events Manager | enclosure 5
CC 21/10 |
| 10 | Transfer of regulatory functions from General Social Care Council to HPC
Jacqueline Ladds – Director of Communications | enclosure 6
CC 22/10 |
| 11 | Proposed amendments to content of annual report and accounts
Jonathan Jones – Publishing Manager | enclosure 7
CC 23/10 |

Items to note

- | | | |
|----|---|-------------------------|
| 12 | Internal audit report – Stakeholder communications review
Jacqueline Ladds – Director of Communications | enclosure 8
CC 24/10 |
| 13 | Committee membership
Colin Bendall – Secretary to the Committee | enclosure 9
CC 25/10 |
| 14 | Any other business
Previously notified and agreed by the Chair | |

15 **Date & time of next meeting:**
11.00 am Thursday 17 February 2011

Subsequent meetings at 11.00 am:
Wednesday 22 June 2011
Thursday 8 November 2011

Resolution

The Committee is invited to adopt one or more of the following:

‘The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee’s or Council’s functions.’

Item	Reason for Exclusion
14, 15	8

Part 2 – Private Agenda

- 14 **Minutes of the private part of the Communications Committee meeting of 23 June 2010** enclosure 10
Colin Bendall – Secretary to the Committee CC 26/10
- 15 **Matters arising** enclosure 11
Colin Bendall – Secretary to the Committee CC 27/10

This document is available in alternative formats on request.