

<h2>Communications Committee</h2>
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**The 35th meeting of the Communications Committee will take place as follows:**

**Date:** Tuesday 6 November 2012

**Time:** 11:00 am

**Venue:** The Council Chamber, Health and Care Professions Council, Park House,  
184 Kennington Park Road, London SE11 4BU

**Members:** Sheila Drayton (Chair)  
Julia Drown  
Morag MacKellar  
Arun Midha  
Joy Tweed  
Diane Waller

**Enquiries:** Colin Bendall, Secretary to the Committee  
020 7840 9710  
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**Note:** The Communications Committee meeting will be followed by a  
strategy meeting from 12.00 pm. The strategy meeting is not open to the public.

## Agenda – Open to the public

- |   |  |                          |
|---|--|--------------------------|
| 1 | <b>Apologies for absence</b>   | verbal                   |
| 2 | <b>Approval of agenda</b>  | verbal                   |
| 3 | <b>Declaration of members' interests</b>   | verbal                   |
| 4 | <b>Minutes of the Communications Committee meeting of 23 February 2012</b><br>Colin Bendall – Secretary to the Committee | enclosure 1<br>COM 9/12  |
| 5 | <b>Matters arising</b><br>Colin Bendall – Secretary to the Committee   | enclosure 2<br>COM 10/12 |
| 6 | <b>Director of Communications report</b><br>Jacqueline Ladds – Director of Communications                                | verbal                   |

### Items to note

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|---|--|--------------------------|
| 7 | <b>Update on review of consultation methodology and process</b><br>Charlotte Urwin – Policy Manager  | enclosure 3<br>COM 11/12 |
| 8 | <b>Annual review of action points taken in 2011-12</b><br>Colin Bendall – Secretary to the Committee | enclosure 4<br>COM 12/12 |

### Items for information

- |    |  |                          |
|----|--|--------------------------|
| 9  | <b>Transfer of regulatory functions from General Social Care Council to HCPC</b><br>Sarah Oliver – PA to the Director of Policy and Standards/<br>PA to the Director of Communications | enclosure 5<br>COM 13/12 |
| 10 | <b>Communications department progress report June-October 2012</b><br>Jacqueline Ladds – Director of Communications  | enclosure 6<br>COM 14/12 |
| 11 | <b>Name change project</b><br>Jonathan Jones – Publishing Manager  | enclosure 7<br>COM 15/12 |
| 12 | <b>Any other business</b><br>Previously notified and agreed by the Chair   |                          |
| 13 | <b>Date &amp; time of next meeting:</b> 11.00 am Thursday 28 February 2013   |                          |

**Subsequent meetings at 11.00 am:**  
Thursday 13 June 2013, Wednesday 6 November 2013

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
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