

Communications Committee 6 November 2012

Annual review of actions taken in 2011-12

Executive summary and recommendations

Introduction

An annual review of the actions arising from meetings in 2011-12 is attached.

Decision

The Committee is asked to note the actions that have been taken.

Background information

Please refer to individual papers and minutes for the background to decisions.

Resource implications

None.

Financial implications

None.

Appendices

List of actions arising from meetings in 2011-12.

Date of paper

21 August 2012

Action points

Communications Committee, 2011-12

	Action point (and location in the minutes)	For the attention of/ Comments on progress
	22 June 2011	
1	The Committee agreed that the Executive should prepare a paper for the next meeting, exploring methods of engaging and informing services users and how HPC could facilitate and promote greater access to the Register. (7.4)	JL. 8 November 2011. A paper on service user engagement was included on the agenda for the meeting on 8 November 2011
	8 November 2011	
2	Review of consultation methodology and analysis: Committee agreed the recommendations in the paper to improve the consultation process (9.4)	CU. Ongoing to March 2012. See further paper on agenda for today's meeting.
	23 February 2012	
3	Draft communications strategy and departmental workplan 2012-13: Committee approved the strategy and workplan, subject to changes mentioned in the minutes and any minor editing amendments. (9.5)	JL. Ongoing to March 2013.