

Council

The 102nd meeting of the Health and Care Professions Council will take place as follows:-

Date: Thursday 3 December 2015

Time: 10am

Venue: The Council Chamber, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Elaine Buckley (Chair)
Stephen Cohen
Richard Kennett
Sonya Lam
Eileen Mullan
Joanna Mussen
Robert Templeton
Graham Towl
Joy Tweed
Nicola Wood
Stephen Wordsworth

Enquiries: Louise Lake, Director of Council and Committee Services
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Public Agenda – Part 2

1. **Chair’s welcome and introduction** verbal
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Declaration of Members’ interests** verbal
5. Reports of Michael Guthrie, Director of Policy and Standards as follows:-
 - (i) **Departmental Update (For discussion)** enclosure 1
 - (ii) **Strategic Intent 2016-2020 (For approval)** enclosure 2
 - (iii) **Understanding the prevalence of fitness to practise cases about paramedics and social workers in England (For approval)** enclosure 3
 - (iv) **Consultation on changing the local anaesthetic and prescription only medicine annotations (For approval)** enclosure 4
6. **Communications Departmental Update (For discussion)** enclosure 5
Jacqueline Ladds – Director of Communications
7. Reports of the Director of Council and Committee Services – Louise Lake as follows:-
 - (i) **Departmental Update (For discussion)** enclosure 6
 - (ii) **Code of Governance (For approval)** enclosure 7
 - (iii) **HCPC email addresses for Council members (For approval)** enclosure 8
 - (iv) **Committee Chairs (For approval)** enclosure 9
8. **Six monthly review of feedback and complaints (For discussion)** enclosure 10
Ruth Cooper – Service and Complaints manager
9. **Six monthly review of Information Governance (For discussion)** enclosure 11
Claire Amor – Information Governance Manager
10. **IT Departmental Update (For discussion)** enclosure 12
Guy Gaskins – Director of IT
11. Reports of the Director of HR – Teresa Haskins
 - (i) **Departmental Update (For discussion)** enclosure 13

**(ii) Equality and Diversity report: Employees and Partners
(To note)**

enclosure 14

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| 12. | Chief Executive's Summary of key issues
Marc Seale – Chief Executive and Registrar | Verbal |
| 13. | Any other business
Previously notified and agreed by the Chair | Verbal |
| 14. | Meeting evaluation | Verbal |
| 15. | Date and time of next meeting: | Verbal |

Wednesday 10th February 2016 at 2pm and Thursday 11th February 2016 at 10am at Park House, 184 Kennington Park Road, London SE11 4BU.