

## HCPC major change process report

Education provider	University of Birmingham
Name of programme(s)	BSc (Hons) Physiotherapy, Full time BSc (Hons) Physiotherapy, Flexible Pathway MSc Physiotherapy (Pre-registration), Full time
Date submission received	07 September 2017
Case reference	CAS-12146-C2K7J3

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### Executive Summary

We are the Health and Care Professions Council (HCPC), a regulator set up to protect the public. We set standards for education and training, professional knowledge and skills, conduct, performance and ethics; keep a register of professionals who meet those standards; approve programmes which professionals must complete before they can register with us; and take action when professionals on our Register do not meet our standards.

The following is a report on the major change process undertaken by the HCPC to ensure that programmes detailed in this report meet our standards of education and training (referred to through this report as ‘our standards’). The report details the process itself, the evidence considered, and recommendations made regarding programme approval.

## Section 1: Our regulatory approach

### Our standards

We approve programmes that meet our education standards, which ensure individuals that complete the programmes meet proficiency standards. The proficiency standards set out what a registrant should know, understand and be able to do when they complete their education and training. The education standards are outcome focused, enabling education providers to deliver programmes in different ways, as long as individuals who complete the programme meet the relevant proficiency standards.

Programmes are normally [approved on an open-ended basis](#), subject to satisfactory engagement with our monitoring processes. Programmes we have approved are listed [on our website](#).

### How we make our decisions

We make independent evidence based decisions about programme approval. For all assessments, we ensure that we have profession specific input in our decision making. In order to do this, we appoint [partner visitors](#) to undertake assessment of evidence presented through our processes. The visitors make recommendations to the Education and Training Committee (ETC).

The ETC make decisions about the approval and ongoing approval of programmes. In order to do this, they consider recommendations detailed in process report. The Committee meets in public on a regular basis and their decisions are available to view [on our website](#).

### HCPC panel

We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

Kathryn Campbell	Physiotherapist
Nicola Smith	Physiotherapist
Niall Gooch	HCPC executive

## Section 2: Programme details

Programme name	BSc (Hons) Physiotherapy
Mode of study	FT (Full time)
Profession	Physiotherapist
First intake	01 September 1997
Maximum student cohort	Up to 50
Intakes per year	1
Assessment reference	MC03378

Programme name	BSc (Hons) Physiotherapy
Mode of study	FLX (Flexible Pathway)
Profession	Physiotherapist
First intake	01 January 2005
Maximum student cohort	Up to 50
Intakes per year	1
Assessment reference	MC03379

Programme name	MSc Physiotherapy (Pre-registration)
Mode of study	FT (Full time)
Profession	Physiotherapist
First intake	01 January 2005
Maximum student cohort	Up to 52
Intakes per year	1
Assessment reference	MC03380

We undertook this assessment to consider whether the programmes continued to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider stated that they had reduced the cohort size on the BSc (Hons) Physiotherapy and increased the cohort size on the MSc Physiotherapy (Pre-registration). In addition to this both programmes were appointing new programme leaders.

### Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

### Section 4: Outcome from first review

In considering the evidence provided by the education provider as part of the initial submission, the visitors were not satisfied that there was sufficient evidence that our standards continued to be met at this time, and therefore require further evidence as noted below.

#### Further evidence required

In order to determine whether the standards continue to be met, the visitors require further evidence for the following standards for the reasons noted below.

We expect education providers to review the issues identified in this report, decide on any changes that they wish to make to programme(s), and then provide any further evidence to demonstrate how they meet the standards.

### **3.2 The programme must be effectively managed.**

**Reason:** The visitors were able to view evidence relating to the planned rebalancing of numbers on the programmes, and the transfer of learners from the BSc (Hons) programme on to the MSc programme starting in the academic year 2016-17. However, it was not clear to the visitors how the transferred learners had been recruited to the MSc. In particular, they were unable to determine what the process was for ensuring that learners who had originally applied to the BSc (Hons) were given appropriate information about the differences between the MSc and the BSc (Hons), and were adequately prepared for study at M-level.

**Suggested evidence:** Copies of documentation made available to learners who were being offered a place on the MSc as an alternative to the BSc (Hons), or correspondence regarding the process of alternative offers.

### **3.1 The programme must have a secure place in the education provider's business plan.**

**Reason:** The visitors were not able to review evidence concerning the future of the BSc (Hons) programme, including both the full time and flexible modes of study. They were therefore not able to determine whether both modes of study on the BSc (Hons) had a secure place in the education provider's business plan. The education provider has stated that they wish to continue both modes of study on the BSc (Hons) for the time being despite the reduction in cohort size, so it is important for the visitors to be satisfied that it has a secure future.

**Suggested evidence:** Copies of strategic planning documents showing staff and resource allocations to both modes of study on the BSc (Hons) or agreements with senior management concerning the future of the programme.

### **3.5 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.**

### **3.6 Subject areas must be taught by staff with relevant specialist expertise and knowledge.**

**Reason:** With the changes in student numbers and the increase in MSc students it was not clear to the visitors from the documentation how the education provider intended to adapt staff roles and responsibilities to supervise M-level dissertations appropriately, and how learners would be guided and supported in their dissertations through allocation of staff to appropriate subjects.

**Suggested evidence:** Evidence showing how staff will be allocated to supervision of dissertations.

#### **5.4 The education provider must maintain a thorough and effective system for approving and monitoring all placements.**

**Reason:** From review of the documentation the visitors were not able to see what system the education provider had in place for approving and monitoring placements, specifically for ensuring that the additional placements found for the additional learners on the MSc were appropriate for that level of study. It was not clear to them how the education provider maintained a record of current placements in order to approve and monitor them, or what guarantees the education provider's practice-based learning partners had given about supplying sufficient M-level placements.

**Suggested evidence:** Evidence relating to the process used to approve and monitor new placements for learners on the MSc, and to how the education provider ensured that placement providers understood the requirements relating to those placements, including where necessary preparations to supervise learners at M-level.

#### **5.8 Practice placement educators must undertake appropriate practice placement educator training.**

**Reason:** From the documentation submitted, the visitors were not clear how the education provider ensured that educators in practice-based learning had received sufficient training for their roles to train students on the MSc programme. They were not able to determine whether the education provider had a system in place by which the regularity and appropriateness of this training could be monitored, and how they gathered feedback about the training from placement providers.

**Suggested evidence:** Evidence showing how the education provider monitors the training status of active practice educators, how they communicate their training requirements to providers of practice-based learning.

### **Section 5: Visitors' recommendation**

Considering the education provider's response to the request for further evidence set out in section 4, the visitors are satisfied that there is sufficient evidence that the standards continue to be met and recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 18 January 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

## HCPC major change process report

Education provider	University of Birmingham
Name of programme(s)	MA Social Work, Full time Postgraduate Diploma in Social Work (Masters Exit Route Only), Full time
Date submission received	23 October 2017
Case reference	CAS-12981-C7P0G5

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## Section 1: Our regulatory approach

### Our standards

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### How we make our decisions

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### HCPC panel

We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

Gary Dicken	Social worker
Susan Bell	Social worker
Niall Gooch	HCPC executive

## Section 2: Programme details

Programme name	MA Social Work
Mode of study	FT (Full time)
Profession	Social worker in England
First intake	01 June 2004
Maximum learner cohort	Up to 28
Intakes per year	1
Assessment reference	MC03567

Programme name	Postgraduate Diploma in Social Work (Masters Exit Route Only)
Mode of study	FT (Full time)
Profession	Social worker in England
First intake	01 June 2004
Maximum learner cohort	Up to 28
Intakes per year	1
Assessment reference	MC03568

We undertook this assessment to consider whether the programmes continue to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider informed us that they were intending to move to a model where professional responsibility for the programme will be divided between two individuals.

### Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

### Section 4: Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 18 January 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

## HCPC major change process report

Education provider	University of Bristol
Name of programme(s)	MSc in Social Work, Full time
Date submission received	17 October 2017
Case reference	CAS-12946-V5G0T1

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### Executive Summary

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The following is a report on the major change process undertaken by the HCPC to ensure that programmes detailed in this report meet our standards of education and training (referred to through this report as 'our standards'). The report details the process itself, the evidence considered, and recommendations made regarding programme approval.

## Section 1: Our regulatory approach

### Our standards

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Anne Gribbens	Social worker
David Childs	Social worker
Mandy Hargood	HCPC executive

## Section 2: Programme details

Programme name	MSc in Social Work
Mode of study	FT (Full time)
Profession	Social worker in England
First intake	01 July 2004
Maximum learner cohort	Up to 50
Intakes per year	1
Assessment reference	MC03542

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider has highlighted that there is a programme leader change for the programme.

### Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

### Section 4 Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 18 January 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

## HCPC major change process report

Education provider	Cardiff University
Name of programme(s)	Doctorate in Educational Psychology (DEdPsy), Full time
Date submission received	05 October 2017
Case reference	CAS-12160-H7V7L0

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### Executive Summary

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## Section 1: Our regulatory approach

### Our standards

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### How we make our decisions

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The ETC make decisions about the approval and ongoing approval of programmes. In order to do this, they consider recommendations detailed in process report. The Committee meets in public on a regular basis and their decisions are available to view [on our website](#).

### HCPC panel

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Robert Stratford	Practitioner psychologist - Educational psychologist
Niall Gooch	HCPC executive

## Section 2: Programme details

Programme name	Doctorate in Educational Psychology (DEdPsy)
Mode of study	FT (Full time)
Profession	Practitioner psychologist
Modality	Educational psychologist
First intake	01 January 2005
Maximum learner cohort	Up to 10
Intakes per year	1
Assessment reference	MC03388

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider notified us that they intended to appoint a new person with overall professional responsibility for the programme.

### Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

As well as these the education provider submitted the following documents:

- Curriculum vitae for the new person with professional responsibility for the programme.
- Role description for the person.
- A handbook showing staffing roles.
- Evidence that the curriculum can be covered after the staff rearrangement.

### Section 4: Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 18 January 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

## HCPC major change process report

Education provider	University of Derby
Name of programme(s)	Practice Certificate in Independent / Supplementary Prescribing (Podiatrists), Part time Practice Certificate in Independent / Supplementary Prescribing (Physiotherapists), Part time
Date submission received	08 November 2017
Case reference	CAS-12996-C6M2B6

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### Executive Summary

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The following is a report on the major change process undertaken by the HCPC to ensure that programmes detailed in this report meet our standards for prescribing (for education providers) (referred to through this report as ‘our standards’). The report details the process itself, the evidence considered, and recommendations made regarding programme approval.

## Section 1: Our regulatory approach

### Our standards

We approve programmes that meet our education standards, which ensure individuals that complete the programmes meet proficiency standards. The proficiency standards set out what a registrant should know, understand and be able to do when they complete their education and training. The education standards are outcome focused, enabling education providers to deliver programmes in different ways, as long as individuals who complete the programme meet the relevant proficiency standards.

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The ETC make decisions about the approval and ongoing approval of programmes. In order to do this, they consider recommendations detailed in process report. The Committee meets in public on a regular basis and their decisions are available to view [on our website](#).

### HCPC panel

We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

Gemma Quinn	Independent prescriber
Nicholas Haddington	Independent prescriber
Shaista Ahmad	HCPC executive

## Section 2: Programme details

Programme name	Practice Certificate in Independent / Supplementary Prescribing (Podiatrists)
Mode of study	PT (Part time)
Entitlement	Independent prescribing Supplementary prescribing
First intake	01 September 2014
Maximum learner cohort	Up to 25
Intakes per year	2
Assessment reference	MC03575

Programme name	Practice Certificate in Independent / Supplementary Prescribing (Physiotherapists)
Mode of study	PT (Part time)
Entitlement	Independent prescribing Supplementary prescribing
First intake	01 September 2014
Maximum learner cohort	Up to 25
Intakes per year	2
Assessment reference	MC03576

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider has reported that they will be making changes to the programme management and resources as they intend to deliver from the Chesterfield site. As well as this they will be amending the delivery pattern of the curriculum so that the curriculum is delivered to learners one day per week instead of two days every two weeks.

### Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

### Section 4: Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 18 January 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

## HCPC major change process report

Education provider	University of Durham
Name of programme(s)	Master of Social Work, Full time
Date submission received	13 November 2017
Case reference	CAS-13009-W4H8J7

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Paula Sobiechowska	Social worker
Shaista Ahmad	HCPC executive

## Section 2: Programme details

Programme name	Master of Social Work
Mode of study	FT (Full time)
Profession	Social worker in England
First intake	01 July 2004
Maximum learner cohort	Up to 32
Intakes per year	1
Assessment reference	MC03584

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider has made changes to the named person who has overall professional responsibility for the programme. The new programme leader is Professor Roger Smith.

### Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

### Section 4: Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 18 January 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

## HCPC major change process report

Education provider	Edge Hill University
Name of programme(s)	BA (Hons) Social Work, Full time
Date submission received	24 November 2017
Case reference	CAS-12039-W5K2P3

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Anne Mackay	Social worker
Michael Branicki	Social worker
Jasmine Oduro-Bonsrah	HCPC executive

## Section 2: Programme details

Programme name	BA (Hons) Social Work
Mode of study	FT (Full time)
Profession	Social worker in England
First intake	01 May 2008
Maximum learner cohort	Up to 40
Intakes per year	1
Assessment reference	MC03290

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider informed the HCPC that they will be making changes to the curriculum and the assessment in response to sector developments and their internal validation review.

### Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

### Section 4: Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 18 January 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

## HCPC major change process report

Education provider	University of Liverpool
Name of programme(s)	BSc (Hons) Radiotherapy, Full time
Date submission received	28 November 2017
Case reference	CAS-13018-B0R4Q4

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### Executive Summary

We are the Health and Care Professions Council (HCPC), a regulator set up to protect the public. We set standards for education and training, professional knowledge and skills, conduct, performance and ethics; keep a register of professionals who meet those standards; approve programmes which professionals must complete before they can register with us; and take action when professionals on our Register do not meet our standards.

The following is a report on the major change process undertaken by the HCPC to ensure that programmes detailed in this report meet our standards of education and training (referred to through this report as 'our standards'). The report details the process itself, the evidence considered, and recommendations made regarding programme approval.

## Section 1: Our regulatory approach

### Our standards

We approve programmes that meet our education standards, which ensure individuals that complete the programmes meet proficiency standards. The proficiency standards set out what a registrant should know, understand and be able to do when they complete their education and training. The education standards are outcome focused, enabling education providers to deliver programmes in different ways, as long as individuals who complete the programme meet the relevant proficiency standards.

Programmes are normally [approved on an open-ended basis](#), subject to satisfactory engagement with our monitoring processes. Programmes we have approved are listed [on our website](#).

### How we make our decisions

We make independent evidence based decisions about programme approval. For all assessments, we ensure that we have profession specific input in our decision making. In order to do this, we appoint [partner visitors](#) to undertake assessment of evidence presented through our processes. The visitors make recommendations to the Education and Training Committee (ETC).

The ETC make decisions about the approval and ongoing approval of programmes. In order to do this, they consider recommendations detailed in process report. The Committee meets in public on a regular basis and their decisions are available to view [on our website](#).

### HCPC panel

We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

Helen White	Radiographer - Therapeutic radiographer
Mandy Hargood	HCPC executive

## Section 2: Programme details

Programme name	BSc (Hons) Radiotherapy
Mode of study	FT (Full time)
Profession	Radiographer
Modality	Therapeutic radiographer
First intake	01 September 1998
Maximum learner cohort	Up to 45
Intakes per year	1
Assessment reference	MC03587

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider has highlighted that there is a change to the person with overall responsibility for the programme to Bridget Porritt. Additionally, there is a new director of studies for the programme, Jenny Callender.

### Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

### Section 4: Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme remain approved.

This report, including the recommendation of the visitors, will be considered at the 18 January 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

## HCPC major change process report

Education provider	Liverpool John Moores University
Name of programme(s)	BSc (Hons) Applied Biomedical Science, Liverpool John Moores University, Full time BSc (Hons) Applied Biomedical Science, Liverpool John Moores University, Part time
Date submission received	11 October 2017
Case reference	CAS-12156-V8L0W1

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### Executive Summary

We are the Health and Care Professions Council (HCPC), a regulator set up to protect the public. We set standards for education and training, professional knowledge and skills, conduct, performance and ethics; keep a register of professionals who meet those standards; approve programmes which professionals must complete before they can register with us; and take action when professionals on our Register do not meet our standards.

The following is a report on the major change process undertaken by the HCPC to ensure that programmes detailed in this report meet our standards of education and training (referred to through this report as ‘our standards’). The report details the process itself, the evidence considered, and recommendations made regarding programme approval.

## Section 1: Our regulatory approach

### Our standards

We approve programmes that meet our education standards, which ensure individuals that complete the programmes meet proficiency standards. The proficiency standards set out what a registrant should know, understand and be able to do when they complete their education and training. The education standards are outcome focused, enabling education providers to deliver programmes in different ways, as long as individuals who complete the programme meet the relevant proficiency standards.

Programmes are normally [approved on an open-ended basis](#), subject to satisfactory engagement with our monitoring processes. Programmes we have approved are listed [on our website](#).

### How we make our decisions

We make independent evidence based decisions about programme approval. For all assessments, we ensure that we have profession specific input in our decision making. In order to do this, we appoint [partner visitors](#) to undertake assessment of evidence presented through our processes. The visitors make recommendations to the Education and Training Committee (ETC).

The ETC make decisions about the approval and ongoing approval of programmes. In order to do this, they consider recommendations detailed in process report. The Committee meets in public on a regular basis and their decisions are available to view [on our website](#).

### HCPC panel

We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

Ian Davies	Biomedical scientist
Robert Keeble	Biomedical scientist
Niall Gooch	HCPC executive

## Section 2: Programme details

Programme name	BSc (Hons) Applied Biomedical Science
Mode of study	FT (Full time)
Profession	Biomedical scientist
First intake	01 September 2007
Maximum student cohort	Up to 15
Intakes per year	1
Assessment reference	MC03383

Programme name	BSc (Hons) Applied Biomedical Science
Mode of study	PT (Part time)
Profession	Biomedical scientist
First intake	01 September 2007

Maximum student cohort	Up to 15
Intakes per year	1
Assessment reference	MC03384

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider was restructuring the curriculum for both programmes, particularly in regard to assessment, module weighting and closer integration of the foundation year with the rest of the programme.

### Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

### Section 4: Outcome from first review

In considering the evidence provided by the education provider as part of the initial submission, the visitors were not satisfied that there was sufficient evidence that our standards continued to be met at this time, and therefore require further evidence as noted below.

#### Further evidence required

In order to determine whether the standards continue to be met, the visitors require further evidence for the following standards for the reasons noted below.

We expect education providers to review the issues identified in this report, decide on any changes that they wish to make to programme(s), and then provide any further evidence to demonstrate how they meet the standards.

#### **3.15 Throughout the course of the programme, the education provider must have identified where attendance is mandatory and must have associated monitoring mechanisms in place.**

**Reason:** The visitors were able to review documentation relating to attendance requirements, and monitoring of those requirements. They were satisfied that the standard was met for on-campus attendance, but it was not clear to them how the

education provider ensured that learners on placement, and those supervising learners on placement, had appropriate information about attendance requirements on placement.

**Suggested evidence:** Evidence relating to information given to learners and practice educators about attendance expectations during practice-based learning.

**4.1 The learning outcomes must ensure that those who successfully complete the programme meet the standards of proficiency for their part of the Register.**

**Reason:** The visitors were able to review documentation relating to assessment strategy and methodology. They considered that these were appropriate, but with regard to the statement about the possibility of a year abroad for learners at the institution, they were not able to determine whether a year abroad with additional credits at Level 5 was an option for this programme.

**Suggested evidence:** Evidence clarifying whether learners on this programme will be able to take a year abroad, and if so, showing what the academic credit arrangements will be.

## Section 5: Visitors' recommendation

Considering the education provider's response to the request for further evidence set out in section 4, the visitors are satisfied that there is sufficient evidence that the standards continue to be met and recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 18 January 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

## HCPC major change process report

Education provider	The Open University
Name of programme(s)	BA Honours Social Work England, Distance learning Postgraduate Diploma in Social Work, Flexible
Date submission received	02 November 2017
Case reference	CAS-12984-Y7J6G6

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### Executive Summary

We are the Health and Care Professions Council (HCPC), a regulator set up to protect the public. We set standards for education and training, professional knowledge and skills, conduct, performance and ethics; keep a register of professionals who meet those standards; approve programmes which professionals must complete before they can register with us; and take action when professionals on our Register do not meet our standards.

The following is a report on the major change process undertaken by the HCPC to ensure that programmes detailed in this report meet our standards of education and training (referred to through this report as ‘our standards’). The report details the process itself, the evidence considered, and recommendations made regarding programme approval.

## Section 1: Our regulatory approach

### Our standards

We approve programmes that meet our education standards, which ensure individuals that complete the programmes meet proficiency standards. The proficiency standards set out what a registrant should know, understand and be able to do when they complete their education and training. The education standards are outcome focused, enabling education providers to deliver programmes in different ways, as long as individuals who complete the programme meet the relevant proficiency standards.

Programmes are normally [approved on an open-ended basis](#), subject to satisfactory engagement with our monitoring processes. Programmes we have approved are listed [on our website](#).

### How we make our decisions

We make independent evidence based decisions about programme approval. For all assessments, we ensure that we have profession specific input in our decision making. In order to do this, we appoint [partner visitors](#) to undertake assessment of evidence presented through our processes. The visitors make recommendations to the Education and Training Committee (ETC).

The ETC make decisions about the approval and ongoing approval of programmes. In order to do this, they consider recommendations detailed in process report. The Committee meets in public on a regular basis and their decisions are available to view [on our website](#).

### HCPC panel

We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

Patricia Cartney	Social worker
Shaista Ahmad	HCPC executive

## Section 2: Programme details

Programme name	BA (Honours) Social Work (England)
Mode of study	DL (Distance learning)
Profession	Social worker in England
First intake	01 September 2003
Maximum learner cohort	Up to 260
Intakes per year	1
Assessment reference	MC03572

Programme name	Postgraduate Diploma in Social Work
Mode of study	FLX (Flexible)
Profession	Social worker in England
First intake	01 January 2018
Maximum learner cohort	Up to 100
Intakes per year	1
Assessment reference	MC03573

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider has made changes to the named person who has overall responsibility for the programme. The new programme leader is Jennifer Simpson.

### Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

### Section 4: Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 18 January 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

## HCPC major change process report

Education provider	University of Salford
Name of programme(s)	BA (Hons) Social Work, University of Salford, Part time
Date submission received	12 December 2017
Case reference	CAS-13065-D6J6K8

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### Executive Summary

We are the Health and Care Professions Council (HCPC), a regulator set up to protect the public. We set standards for education and training, professional knowledge and skills, conduct, performance and ethics; keep a register of professionals who meet those standards; approve programmes which professionals must complete before they can register with us; and take action when professionals on our Register do not meet our standards.

The following is a report on the major change process undertaken by the HCPC to ensure that programmes detailed in this report meet our standards of education and training (referred to through this report as ‘our standards’). The report details the process itself, the evidence considered, and recommendations made regarding programme approval.

## Section 1: Our regulatory approach

### Our standards

We approve programmes that meet our education standards, which ensure individuals that complete the programmes meet proficiency standards. The proficiency standards set out what a registrant should know, understand and be able to do when they complete their education and training. The education standards are outcome focused, enabling education providers to deliver programmes in different ways, as long as individuals who complete the programme meet the relevant proficiency standards.

Programmes are normally [approved on an open-ended basis](#), subject to satisfactory engagement with our monitoring processes. Programmes we have approved are listed [on our website](#).

### How we make our decisions

We make independent evidence based decisions about programme approval. For all assessments, we ensure that we have profession specific input in our decision making. In order to do this, we appoint [partner visitors](#) to undertake assessment of evidence presented through our processes. The visitors make recommendations to the Education and Training Committee (ETC).

The ETC make decisions about the approval and ongoing approval of programmes. In order to do this, they consider recommendations detailed in process report. The Committee meets in public on a regular basis and their decisions are available to view [on our website](#).

### HCPC panel

We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

Anne Gribbens	Social worker
Mandy Hargood	HCPC executive

## Section 2: Programme details

Programme name	BA (Hons) Social Work
Mode of study	PT (Part time)
Profession	Social worker in England
First intake	01 January 2015
Maximum learner cohort	Up to 25
Intakes per year	1
Assessment reference	MC03616

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider reported a change in programme leader.

### Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

<b>Required documentation</b>	<b>Submitted</b>
Major change notification form	Yes
Completed major change standards mapping	Yes

### Section 4: Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 18 January 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

## HCPC major change process report

Education provider	Teesside University
Name of programme(s)	Non Medical Prescribing (undergraduate), Part time Advancing Non Medical Prescribing (postgraduate), Part time
Date submission received	11 December 2017
Case reference	CAS-12980-P3X2D5

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### Executive Summary

We are the Health and Care Professions Council (HCPC), a regulator set up to protect the public. We set standards for education and training, professional knowledge and skills, conduct, performance and ethics; keep a register of professionals who meet those standards; approve programmes which professionals must complete before they can register with us; and take action when professionals on our Register do not meet our standards.

The following is a report on the major change process undertaken by the HCPC to ensure that programmes detailed in this report meet our standards for prescribing (for education providers) (referred to through this report as ‘our standards’). The report details the process itself, the evidence considered, and recommendations made regarding programme approval.

## Section 1: Our regulatory approach

### Our standards

We approve programmes that meet our education standards, which ensure individuals that complete the programmes meet proficiency standards. The proficiency standards set out what a registrant should know, understand and be able to do when they complete their education and training. The education standards are outcome focused, enabling education providers to deliver programmes in different ways, as long as individuals who complete the programme meet the relevant proficiency standards.

Programmes are normally [approved on an open-ended basis](#), subject to satisfactory engagement with our monitoring processes. Programmes we have approved are listed [on our website](#).

### How we make our decisions

We make independent evidence based decisions about programme approval. For all assessments, we ensure that we have profession specific input in our decision making. In order to do this, we appoint [partner visitors](#) to undertake assessment of evidence presented through our processes. The visitors make recommendations to the Education and Training Committee (ETC).

The ETC make decisions about the approval and ongoing approval of programmes. In order to do this, they consider recommendations detailed in process report. The Committee meets in public on a regular basis and their decisions are available to view [on our website](#).

### HCPC panel

We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

Nicola Carey	Independent prescriber
Alaster Rutherford	Independent prescriber
Amal Hussein	HCPC executive

## Section 2: Programme details

Programme name	Non Medical Prescribing (undergraduate)
Mode of study	PT (Part time)
Entitlement	Supplementary prescribing Independent Prescribing
First intake	01 January 2014
Maximum learner cohort	Up to 30
Intakes per year	2
Assessment reference	MC03566

Programme name	Advancing Non Medical Prescribing (postgraduate)
Mode of study	PT (Part time)

Entitlement	Supplementary prescribing Independent Prescribing
First intake	01 January 2014
Maximum learner cohort	Up to 130
Intakes per year	2
Assessment reference	MC03569

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

Due to changes in legislation, the education provider has highlighted that they want to include therapeutic radiographers as independent prescribers on their level 6 and level 7 non-medical prescribing programme. In addition, the education provider want to amend their admission for dietitians to undertake supplementary prescribing.

### Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

### Section 4: Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 18 January 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

## HCPC major change process report

Education provider	University of Wolverhampton
Name of programme(s)	Advanced University Diploma in Mental Health Practice for Approved Mental Health Professionals, Part time Post Graduate Certificate in Mental Health Practice for Approved Mental Health Professionals, Part time
Date submission received	25 October 2017
Case reference	CAS-12964-L2S5F8

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### Executive Summary

We are the Health and Care Professions Council (HCPC), a regulator set up to protect the public. We set standards for education and training, professional knowledge and skills, conduct, performance and ethics; keep a register of professionals who meet those standards; approve programmes which professionals must complete before they can register with us; and take action when professionals on our Register do not meet our standards.

The following is a report on the major change process undertaken by the HCPC to ensure that programmes detailed in this report meet our approval criteria for approved mental health professional (AMHP) programmes (referred to through this report as 'our standards'). The report details the process itself, the evidence considered, and recommendations made regarding programme approval.

## Section 1: Our regulatory approach

### Our standards

We approve programmes that meet our education standards, which ensure individuals that complete the programmes meet proficiency standards. The proficiency standards set out what a registrant should know, understand and be able to do when they complete their education and training. The education standards are outcome focused, enabling education providers to deliver programmes in different ways, as long as individuals who complete the programme meet the relevant proficiency standards.

Programmes are normally [approved on an open-ended basis](#), subject to satisfactory engagement with our monitoring processes. Programmes we have approved are listed [on our website](#).

### How we make our decisions

We make independent evidence based decisions about programme approval. For all assessments, we ensure that we have profession specific input in our decision making. In order to do this, we appoint [partner visitors](#) to undertake assessment of evidence presented through our processes. The visitors make recommendations to the Education and Training Committee (ETC).

The ETC make decisions about the approval and ongoing approval of programmes. In order to do this, they consider recommendations detailed in process report. The Committee meets in public on a regular basis and their decisions are available to view [on our website](#).

### HCPC panel

We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

Christine Stogdon	Approved mental health professional
Shaista Ahmad	HCPC executive

## Section 2: Programme details

Programme name	Advanced University Diploma in Mental Health Practice for Approved Mental Health Professionals
Mode of study	PT (Part time)
Entitlement	Approved mental health professional
First intake	01 June 2016
Maximum learner cohort	Up to 7
Intakes per year	1
Assessment reference	MC03558

Programme name	Post Graduate Certificate in Mental Health Practice for Approved Mental Health Professionals
Mode of study	PT (Part time)
Entitlement	Approved mental health professional
First intake	01 June 2016
Maximum learner cohort	Up to 8
Intakes per year	1
Assessment reference	MC03560

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider has made changes to the named person who has overall responsibility for the programme. The new programme leader is Ian Lloyd.

### Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

### Section 4: Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 18 January 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

## HCPC major change process report

Education provider	University of York
Name of programme(s)	Supplementary Prescriber (Level 7), Part time Supplementary Prescriber (Level 6), Part time
Date submission received	13 December 2017
Case reference	CAS-13022-F8N2Q6

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### Executive Summary

We are the Health and Care Professions Council (HCPC), a regulator set up to protect the public. We set standards for education and training, professional knowledge and skills, conduct, performance and ethics; keep a register of professionals who meet those standards; approve programmes which professionals must complete before they can register with us; and take action when professionals on our Register do not meet our standards.

The following is a report on the major change process undertaken by the HCPC to ensure that programmes detailed in this report meet our standards for prescribing (for education providers) (referred to through this report as ‘our standards’). The report details the process itself, the evidence considered, and recommendations made regarding programme approval.

## Section 1: Our regulatory approach

### Our standards

We approve programmes that meet our education standards, which ensure individuals that complete the programmes meet proficiency standards. The proficiency standards set out what a registrant should know, understand and be able to do when they complete their education and training. The education standards are outcome focused, enabling education providers to deliver programmes in different ways, as long as individuals who complete the programme meet the relevant proficiency standards.

Programmes are normally approved on an open-ended basis, subject to satisfactory engagement with our monitoring processes. Programmes we have approved are listed on our website.

### How we make our decisions

We make independent evidence based decisions about programme approval. For all assessments, we ensure that we have profession specific input in our decision making. In order to do this, we appoint partner visitors to undertake assessment of evidence presented through our processes. The visitors make recommendations to the Education and Training Committee (ETC).

The ETC make decisions about the approval and ongoing approval of programmes. In order to do this, they consider recommendations detailed in process report. The Committee meets in public on a regular basis and their decisions are available to view on our website.

### HCPC panel

We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

Gemma Quinn	Independent prescriber
Michael Minns	Independent prescriber
Jasmine Oduro-Bonsrah	HCPC executive

## Section 2: Programme details

Programme name	Supplementary Prescriber (Level 7)
Mode of study	PT (Part time)
Entitlement	Supplementary prescribing
First intake	01 October 2014
Maximum learner cohort	Up to 40
Intakes per year	1
Assessment reference	MC03590

Programme name	Supplementary Prescriber (Level 6)
Mode of study	PT (Part time)
Entitlement	Supplementary prescribing

First intake	01 October 2014
Maximum learner cohort	Up to 40
Intakes per year	1
Assessment reference	MC03591

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider highlighted that they want to include dietitians as supplementary prescribers on their programmes.

### Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

### Section 4: Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 18 January 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

### Section 5: Future considerations for the programme(s)

Through undertaking this process, we have noted areas that may need to be considered as part of future HCPC assessment processes. When reviewing the admissions flyer submitted as part of the evidence, the visitors noted that the Health and care professions council (HCPC) was referenced as the 'HPC'. The HCPC has not been the HPC since 2012. The education provider should consider updating their documentation to ensure it is reflective of the regulators name.