

HCPC major change process report

Education provider	Bangor University
Name of programme(s)	BSc (Hons) Diagnostic Radiography, Full time
Date submission received	14 December 2017
Case reference	CAS-13042-D0Z8P9

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Executive Summary

We are the Health and Care Professions Council (HCPC), a regulator set up to protect the public. We set standards for education and training, professional knowledge and skills, conduct, performance and ethics; keep a register of professionals who meet those standards; approve programmes which professionals must complete before they can register with us; and take action when professionals on our Register do not meet our standards.

The following is a report on the major change process undertaken by the HCPC to ensure that programmes detailed in this report meet our standards of education and training (referred to through this report as 'our standards'). The report details the process itself, the evidence considered, and recommendations made regarding programme approval.

Section 1: Our regulatory approach

Our standards

We approve programmes that meet our education standards, which ensure individuals that complete the programmes meet proficiency standards. The proficiency standards set out what a registrant should know, understand and be able to do when they complete their education and training. The education standards are outcome focused, enabling education providers to deliver programmes in different ways, as long as individuals who complete the programme meet the relevant proficiency standards.

Programmes are normally [approved on an open-ended basis](#), subject to satisfactory engagement with our monitoring processes. Programmes we have approved are listed [on our website](#).

How we make our decisions

We make independent evidence based decisions about programme approval. For all assessments, we ensure that we have profession specific input in our decision making. In order to do this, we appoint [partner visitors](#) to undertake assessment of evidence presented through our processes. The visitors make recommendations to the Education and Training Committee (ETC).

The ETC make decisions about the approval and ongoing approval of programmes. In order to do this, they consider recommendations detailed in process report. The Committee meets in public on a regular basis and their decisions are available to view [on our website](#).

HCPC panel

We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

Martin Benwell	Radiographer - Diagnostic radiographer
Shaista Ahmad	HCPC executive

Section 2: Programme details

Programme name	BSc (Hons) Diagnostic Radiography
Mode of study	FT (Full time)
Profession	Radiographer
Modality	Diagnostic radiographer
First intake	01 September 2012
Maximum learner cohort	Up to 30
Intakes per year	1
Assessment reference	MC03599

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider has made changes to the named person who has overall professional responsibility for the programme. The new programme leader is Darren Wood.

Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

Section 4: Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 22 February 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

HCPC major change process report

Education provider	Coventry University
Name of programme(s)	Conversion Course From Supplementary to Independent Non-Medical Prescribing (Non-Accredited), Part time Practice Certificate in Independent and Supplementary Prescribing (M Level), Part time Practice Certificate in Independent and Supplementary Prescribing (M Level), Part time
Date submission received	14 December 2017
Case reference	CAS-13026-G8Q9Y4

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Our standards

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How we make our decisions

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The ETC make decisions about the approval and ongoing approval of programmes. In order to do this, they consider recommendations detailed in process report. The Committee meets in public on a regular basis and their decisions are available to view [on our website](#).

HCPC panel

We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

Nicola Carey	Independent prescriber
Rosemary Furner	Independent prescriber
Shaista Ahmad	HCPC executive

Section 2: Programme details

Programme name	Conversion Course From Supplementary to Independent Non-Medical Prescribing (Non-Accredited)
Mode of study	PT (Part time)
Entitlement	Supplementary prescribing Independent prescribing
First intake	01 December 2014
Maximum learner cohort	Up to 15
Intakes per year	2
Assessment reference	MC03592

Programme name	Practice Certificate in Independent and Supplementary Prescribing (M Level)
Mode of study	PT (Part time)
Entitlement	Supplementary prescribing
First intake	01 October 2016
Maximum learner cohort	Up to 25
Intakes per year	1
Assessment reference	MC03593

Programme name	Practice Certificate in Independent and Supplementary Prescribing (M Level)
Mode of study	PT (Part time)
Entitlement	Supplementary prescribing Independent prescribing
First intake	01 October 2016
Maximum learner cohort	Up to 40
Intakes per year	2
Assessment reference	MC03594

There are two programme records recorded above for the practice certificate, as on our records we distinguish between supplementary and independent prescribing programmes separately.

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider has reported that they have made changes to the programme management and resources as they intend to deliver from the Scarborough site. As a result of this, practice placements will need to be delivered by qualified staff supporting the programme effectively.

Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

Section 4: Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 22 February 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

HCPC major change process report

Education provider	University of Liverpool
Name of programme(s)	BSc (Hons) Physiotherapy, Full time
Date submission received	08 December 2017
Case reference	CAS-13038-B5R0Q4

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The following is a report on the major change process undertaken by the HCPC to ensure that programmes detailed in this report meet our standards of education and training (referred to through this report as 'our standards'). The report details the process itself, the evidence considered, and recommendations made regarding programme approval.

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HCPC panel

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Fleur Kitsell	Physiotherapist
Mandy Hargood	HCPC executive

Section 2: Programme details

Programme name	BSc (Hons) Physiotherapy
Mode of study	FT (Full time)
Profession	Physiotherapist
First intake	01 September 1999
Maximum learner cohort	Up to 57
Intakes per year	1
Assessment reference	MC03597

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider has informed us of an increase in learner numbers for the programme. This change commenced from September 2017 due to a request from the education provider’s Faculty of Health and Life Sciences. Although the education provider has flagged an increase of five (from 50 to 55) per cohort, we had learner numbers recorded as 44 per cohort.

Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

Section 4: Visitors’ recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 01 March 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC’s decision notice, which are available [on our website](#).

HCPC major change process report

Education provider	London South Bank University
Name of programme(s)	Postgraduate Certificate in Non-medical Prescribing, Part time Postgraduate Certificate in Non-Medical Prescribing, Part time Supplementary to Independent Prescribing Conversion (for PH, CH & TRad), Part time
Date submission received	20 December 2017
Case reference	CAS-13052-C7J9D1

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Executive Summary

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Section 1: Our regulatory approach

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How we make our decisions

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HCPC panel

We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

David Rovardi	Independent prescriber
Nicola Carey	Independent prescriber
Shaista Ahmad	HCPC executive

Section 2: Programme details

Programme name	Postgraduate Certificate in Non-medical Prescribing
Mode of study	PT (Part time)
Entitlement	Supplementary prescribing
First intake	01 September 2006
Maximum learner cohort	Up to 30
Intakes per year	1
Assessment reference	MC03605

Programme name	Postgraduate Certificate in Non-Medical Prescribing
Mode of study	PT (Part time)
Entitlement	Supplementary prescribing Independent prescribing
First intake	01 January 2014
Maximum learner cohort	Up to 45
Intakes per year	3
Assessment reference	MC03614

Programme name	Supplementary to Independent Prescribing Conversion (for PH, CH & TRad)
Mode of study	PT (Part time)
Entitlement	Supplementary prescribing Independent prescribing
First intake	01 September 2016
Maximum learner cohort	Up to 20
Intakes per year	4
Assessment reference	MC03615

There are three programme records recorded above, as on our records we distinguish between supplementary and independent prescribing programmes separately. As the PGCert programme noted above leads to the supplementary and / or independent prescribing entitlement, depending on profession, we have two programmes noted on our records. In section 1 of the form, the education provider has noted that there is also a Graduate Certificate programme. On clarification with the education provider, this award is only available to nurses, is not HCPC-approved, and therefore does not need to be reviewed by us.

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider informed us that there have been staff changes to the above programmes. Bernadette Rae now has overall professional responsibility for the non-medical prescribing programmes. Sharon Rees and Richard Lowe will now be responsible for supporting the prescribing provision.

Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

Section 4: Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 01 March 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

HCPC major change process report

Education provider	London South Bank University
Name of programme(s)	MA Social Work, Full time MA Social Work, Work based learning
Date submission received	11 January 2018
Case reference	CAS-13129-S3N3D5

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Executive Summary

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Section 1: Our regulatory approach

Our standards

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HCPC panel

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Michael Branicki	Social worker
Jasmine Oduro-Bonsrah	HCPC executive

Section 2: Programme details

Programme name	MA Social Work
Mode of study	FT (Full time)
Profession	Social worker in England
First intake	01 September 2013
Maximum learner cohort	Up to 15
Intakes per year	1
Assessment reference	MC03648

Programme name	MA Social Work
Mode of study	WBL (Work based learning)
Profession	Social worker in England
First intake	01 September 2013
Maximum learner cohort	Up to 15
Intakes per year	1
Assessment reference	MC03649

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider informed the HCPC about the change in management for the MA social work programmes.

Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

Section 4: Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 22 February 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

HCPC major change process report

Education provider	St George's, University of London
Name of programme(s)	Prescribing: Independent and Supplementary, Part time
Date submission received	28 November 2017
Case reference	CAS-12951-S9K5Q3

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HCPC panel

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Nicola Carey	Independent prescriber
James Pickard	Chiropodist / podiatrist (Independent prescriber)
Niall Gooch	HCPC executive

Section 2: Programme details

Programme name	Prescribing: Independent and Supplementary
Mode of study	PT (Part time)
Entitlement	Independent prescribing Supplementary prescribing
First intake	01 June 2016
Maximum learner cohort	Up to 35
Intakes per year	2
Assessment reference	MC03544

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provider stated their intention to change their non-medical prescribing programmes to include diagnostic radiographers and therapeutic radiographers as supplementary prescribers, and therapeutic radiographers as independent prescribers.

Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

Visitors' recommendation

In considering the evidence provided by the education provider as part of the initial submission, the visitors were satisfied that there is sufficient evidence that our standards continue to be met, and therefore recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 22 February 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

HCPC major change process report

Education provider	University of Worcester
Name of programme(s)	FdSc Paramedic Science, Full time FdSc Paramedic Science (Tech to Para), Full time
Date submission received	29 November 2017
Case reference	CAS-12999-X7D0T3

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Executive Summary

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HCPC panel

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John Donaghy	Paramedic
Tristan Henderson	Paramedic
Shaista Ahmad	HCPC executive

Section 2: Programme details

Programme name	FdSc Paramedic Science
Mode of study	FT (Full time)
Profession	Paramedic
First intake	01 September 2012
Last intake	31/08/2017
Maximum learner cohort	Up to 30
Intakes per year	1
Assessment reference	MC03577

The above programme has accepted the last intake and the changes outlined through this major change will affect the delivery of the programme until the last cohort graduate, in September 2021.

Programme name	FdSc Paramedic Science (Tech to Para)
Mode of study	FT (Full time)
Profession	Paramedic
First intake	01 September 2015
Maximum learner cohort	Up to 135
Intakes per year	4
Assessment reference	MC03578

We undertook this assessment to consider whether the programme continues to meet our standards, following changes reported to us via the major change process. The following is an overview of the changes from the information received via this process.

The education provided has reported that they will be making changes to programme management and resources, curriculum and assessments.

Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
Major change notification form	Yes
Completed major change standards mapping	Yes

Section 4: Outcome from first review

In considering the evidence provided by the education provider as part of the initial submission, the visitors were not satisfied that there was sufficient evidence that our standards continued to be met at this time, and therefore require further evidence as noted below.

Further evidence required

In order to determine whether the standards continue to be met, the visitors require further evidence for the following standards for the reasons noted below.

We expect education providers to review the issues identified in this report, decide on any changes that they wish to make to programme(s), and then provide any further evidence to demonstrate how they meet the standards.

3.4 There must be a named person who has overall professional responsibility for the programme who must be appropriately qualified and experienced and, unless other arrangements are agreed, be on the relevant part of the Register.

Reason: From a review of the evidence provided, the visitors noted that the people with overall professional responsibility for the programme for both programmes are experienced practitioners. However, they are relatively new to academia and programme management. As such the visitors were unable to determine how the new staff members would be supported in their new roles by senior management for both paramedic programmes.

Suggested evidence: Further evidence to demonstrate the support the new staff members will receive in terms of programme management and professional development to undertake their roles.

Section 5: Visitors' recommendation

Considering the education provider's response to the request for further evidence set out in section 4, the visitors are satisfied that there is sufficient evidence that the standards continue to be met and recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 22 March 2018 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).