

HEALTH PROFESSIONS COUNCIL

Budget (Version 7)
2002/3

HEALTH PROFESSIONS COUNCIL

BUDGET 2002/3

DETAILED SUMMARY

	Yr 2001-02 £	Budget £	Variance £	Variance %
INCOME				
Professions				
Arts Therapists	45,913	50,064	4,152	9.04
Chiropodists	208,964	212,899	3,935	1.88
Clinical Scientists	93,523	99,352	5,829	6.23
Dietitians	162,808	172,558	9,751	5.99
Medical Laboratory Scientific Officers	538,546	550,587	12,041	2.24
Orthoptists	30,690	30,908	218	0.71
Occupational Therapists	695,543	727,036	31,494	4.53
Paramedics	214,028	224,244	10,216	4.77
Physiotherapists	839,347	990,329	150,982	17.99
Prosthetists & Orthotists	18,908	19,823	915	4.84
Radiographers	591,874	613,892	22,019	3.72
Speech and Language Therapists	248,537	285,608	37,071	14.92
	3,688,679	3,977,300	288,621	7.82
Department of Health Grant	0	2,000,000	2,000,000	0.00
Investment and other income	9,944	119,000	109,056	1,096.71
	3,698,622	6,096,300	2,397,678	64.83
EXPENDITURE				
Departments				
President	0	100,284	100,284	0.00
Council	101,949	240,082	138,133	135.49
Chief Executive	346,325	164,432	(181,893)	(52.52)
Education and Policy	70,807	168,508	97,701	137.98
Operations	505,102	598,475	93,373	18.49
Directors	252,172	365,913	113,741	45.10
IT Department	390,526	364,262	(26,264)	(6.73)
Finance	247,355	339,397	92,042	37.21
Administration	966,141	865,855	(100,286)	(10.38)
Legal Services	370,523	540,060	169,537	45.76
Human Resources	12,123	103,354	91,231	752.55
Communications	72,920	141,802	68,882	94.46
Committees and Working Groups	454,562	575,840	121,278	26.68
Department of Health Funded Expenditure	0	2,000,000	2,000,000	0.00
	3,790,506	6,568,264	2,777,758	73.28
TOTAL EXPENDITURE	3,790,506	6,568,264	2,777,758	73.28
SURPLUS/(DEFICIT)	(91,883)	(471,964)	(380,081)	413.66

HEALTH PROFESSIONS COUNCIL

BUDGET 2002/3

DETAILED SUMMARY

PROFESSIONS SUMMARY

	Yr 2001-02	Budget	Variance	Variance
	£	£	£	%
Income				
Registration fees	112,032	114,840	2,808	2.45
Registration fees (part year)	68,119	71,570	3,451	4.82
Restoration fees	89,726	92,730	3,004	3.24
Retention fees	2,846,643	3,069,365	222,722	7.26
EU fees	74,932	82,424	7,492	9.09
Non-EU fees	461,743	507,917	46,174	9.09
Confirmation letter fees	17,425	19,138	1,713	8.95
Grandfathering fees	17,560	19,316	1,756	9.09
Other	499	0	(499)	0.00
	3,688,679	3,977,300	288,621	7.26

HEALTH PROFESSIONS COUNCIL

BUDGET 2002/3

CODE

INVESTMENT & OTHER INCOME

BUDGET MANAGER

	Yr 01-02 £	Budget £	Variance £	Variance %
Income				
Other income	21,039	0	21,039	#DIV/0!
Bank interest - Business Reserve	3,892	4,000	(108)	(2.70)
Bank interest - Money Market	23,404	25,000	(1,596)	(6.38)
Portfolio income	83,235	90,000	(6,765)	(7.52)
Profit and loss on disposal of investments	(121,626)	0	(121,626)	#DIV/0!
	<u>9,944</u>	<u>119,000</u>	<u>(109,056)</u>	<u>(91.64)</u>

HEALTH PROFESSIONS COUNCIL

OVERHEAD BUDGET 2002-3

OVERHEAD TOTAL

Excluding Professional Advisory Committees

Code	Yr 01-02 £	Budget £	Variance £	Variance %
Payroll				
Basic	1,020,203	1,261,042	240,839	19.10
Overtime	46,812	44,750	(2,062)	(4.61)
National Insurance	99,811	124,920	25,109	20.10
Pension costs	150,057	209,496	59,439	28.37
Medical insurance	3,537	4,000	463	11.57
Staff recruitment	35,046	25,246	(9,800)	(38.82)
Temporary staff	61,408	41,000	(20,408)	(49.78)
Other payroll expense	124,323	0	(124,323)	#DIV/0!
	<u>1,541,197</u>	<u>1,710,454</u>	<u>169,257</u>	<u>9.90</u>
Travelling and subsistence				
Fares	0	35,550	35,550	100.00
Car expenses and car park	3,822	6,500	2,678	41.20
Subsistence	0	21,550	21,550	100.00
Entertaining	0	8,350	8,350	100.00
Council/committee expenses	0	0	0	#DIV/0!
Other travelling and subsistence	17,679	0	(17,679)	#DIV/0!
	<u>21,501</u>	<u>71,950</u>	<u>50,449</u>	<u>70.12</u>
Council and committee expenses				
Fees	0	355,920	355,920	100.00
Travelling and subsistence	44,767	248,600	203,833	81.99
Conference expenses	0	20,000	20,000	100.00
Training	0	10,000	10,000	100.00
	<u>44,767</u>	<u>634,520</u>	<u>589,753</u>	<u>92.94</u>
Property services				
Business rates	4,506	6,000	1,494	24.90
Water	580	1,000	420	41.99
Electricity	8,957	12,000	3,043	25.36
Gas	719	1,000	281	28.08
Cleaning contractors	15,516	20,000	4,484	22.42
Cleaning materials	5,371	6,000	629	10.48
Waste disposal	1,647	1,750	103	5.89
Repairs and maintenance	112,753	50,000	(62,753)	(125.51)
Maintenance contracts	1,727	5,000	3,273	65.45
Security	0	5,000	5,000	100.00
Other property costs	197,960	0	(197,960)	#DIV/0!
Property depreciation	16,921	26,000	9,079	34.92
	<u>366,657</u>	<u>133,750</u>	<u>(232,907)</u>	<u>(174.14)</u>

OVERHEAD TOTAL

Excluding Professional Advisory Committees

Code	Yr 01-02 £	Budget £	Variance £	Variance %
Office services				
Printing and stationery	220,599	246,000	25,401	10.33
Photocopying	4,181	8,000	3,819	47.73
Microfilming	0	1,000	1,000	100.00
Postage	198,250	200,000	1,750	0.87
Telephone	23,024	30,000	6,976	23.25
Telephone system maintenance	0	1,000	1,000	100.00
Mobile telephone	1,186	5,000	3,814	76.28
Fax	615	1,000	385	38.50
Couriers	0	1,000	1,000	100.00
Office equipment < £500	9,725	10,000	275	2.75
Office equipment maintenance	4,611	5,000	389	7.79
Staff catering	10,144	13,500	3,356	24.86
Other office services	1,298	3,900	2,602	66.71
Depreciation of office equipment	15,593	16,000	407	2.54
	489,226	541,400	52,174	9.64
Computer services				
Hardware < £500	652	6,000	5,348	89.14
Hardware maintenance	23,799	10,000	(13,799)	(137.99)
Software	32,914	32,000	(914)	(2.85)
Software maintenance	18,765	22,000	3,235	14.71
Software development	0	1,000	1,000	100.00
Systems support	18,192	27,000	8,808	32.62
Internet development	49,334	0	(49,334)	#DIV/0!
Internet maintenance	94	12,000	11,906	99.22
Computer media and sundries	10,298	10,000	(298)	(2.98)
Disaster contingency plan	5,779	6,500	721	11.10
Computer training	5,273	6,000	727	12.12
Other computer services costs	396	2,000	1,604	80.20
Hardware depreciation	67,487	92,500	25,013	27.04
	232,981	227,000	(5,981)	(2.63)

OVERHEAD TOTAL

Excluding Professional Advisory Committees

Code	Yr 01-02 £	Budget £	Variance £	Variance %
Specific departmental expenses				
Accountancy assistance	33,210	7,000	(26,210)	(374.43)
Advertisements and other promotions	4,558	10,000	5,442	54.42
Annual report	67,862	50,000	(17,862)	(35.72)
Archive storage	7,840	12,000	4,160	34.67
Auditors' fees	8,588	21,000	12,413	59.11
Bank charges	23,386	25,000	1,614	6.46
Books and publications	5,406	7,800	2,394	30.69
Christmas expenses	0	0	0	#DIV/0!
Conferences	0	7,500	7,500	100.00
General insurance	14,310	15,000	690	4.60
Legal insurance	0	52,500	52,500	100.00
Health and safety	1,055	2,500	1,445	57.81
Legal expenses	328,377	340,000	11,623	3.42
Library	0	0	0	#DIV/0!
Other professional fees (inc Scanning & Linking)	120,495	56,000	(64,495)	(115.17)
Pension administration	0	5,000	5,000	100.00
Staff functions	4,482	12,000	7,518	62.65
Subscriptions to professional bodies	4,257	5,050	793	15.70
Taxation assistance	8,653	20,000	11,347	56.73
Training	7,136	25,000	17,864	71.46
Translations	0	0	0	#DIV/0!
	639,615	673,350	33,735	5.01
OVERHEAD TOTAL	3,335,944	3,992,424	656,480	16.44

HEALTH PROFESSIONS COUNCIL

Budget (Version 6)
2002/3

HEALTH PROFESSIONS COUNCIL

BUDGET 2002/3

DETAILED SUMMARY

	Yr 2001-02	Budget	Variance	Variance
	£	£	£	%
INCOME				
Professions				
Arts Therapists	45,913	50,064	4,152	9.04
Chiropodists	208,964	212,899	3,935	1.88
Clinical Scientists	93,523	99,352	5,829	6.23
Dietitians	162,808	172,558	9,751	5.99
Medical Laboratory Scientific Officers	538,546	550,587	12,041	2.24
Orthoptists	30,690	30,908	218	0.71
Occupational Therapists	695,543	727,036	31,494	4.53
Paramedics	214,028	224,244	10,216	4.77
Physiotherapists	839,347	890,329	50,982	6.07
Prosthetists & Orthotists	18,908	19,823	915	4.84
Radiographers	591,874	613,892	22,019	3.72
Speech and Language Therapists	248,537	285,608	37,071	14.92
	3,688,679	3,877,300	188,621	5.11
Department of Health Grant	0	2,000,000	2,000,000	0.00
Investment and other income	9,944	119,000	109,056	1,096.71
TOTAL INCOME	3,698,622	5,996,300	2,297,678	62.12
EXPENDITURE				
Departments				
President	0	100,284	100,284	0.00
Council	101,949	240,082	138,133	135.49
Chief Executive	346,325	164,432	(181,893)	(52.52)
Education and Policy	70,807	168,508	97,701	137.98
Operations	505,102	598,475	93,373	18.49
Directors	252,172	365,913	113,741	45.10
IT Department	390,526	364,262	(26,264)	(6.73)
Finance	247,355	339,397	92,042	37.21
Administration	966,141	865,855	(100,286)	(10.38)
Legal Services	370,523	540,060	169,537	45.76
Human Resources	12,123	103,354	91,231	752.55
Communications	72,920	141,802	68,882	94.46
Committees and Working Groups	454,562	575,840	121,278	26.68
Department of Health Funded Expenditure	0	2,000,000	2,000,000	0.00
TOTAL EXPENDITURE	3,790,506	6,568,264	2,777,758	73.28
SURPLUS/(DEFICIT)	(91,883)	(571,964)	(480,081)	522.49

HEALTH PROFESSIONS COUNCIL

BUDGET 2002/3

DETAILED SUMMARY

PROFESSIONS SUMMARY

	Yr 2001-02 £	Budget £	Variance £	Variance %
Income				
Registration fees	112,032	114,840	2,808	2.45
Registration fees (part year)	68,119	71,570	3,451	4.82
Restoration fees	89,726	92,730	3,004	3.24
Retention fees	2,846,643	2,969,365	122,722	4.13
EU fees	74,932	82,424	7,492	9.09
Non-EU fees	461,743	507,917	46,174	9.09
Confirmation letter fees	17,425	19,138	1,713	8.95
Grandfathering fees	17,560	19,316	1,756	9.09
Other	499	0	(499)	0.00
	3,688,679	3,877,300	188,621	4.86

HEALTH PROFESSIONS COUNCIL

OVERHEAD BUDGET 2002-3

OVERHEAD TOTAL
Excluding Professional Advisory Committees

Code	Yr 01-02 £	Budget £	Variance £	Variance %
Payroll				
Basic	1,020,203	1,261,042	240,839	19.10
Overtime	46,812	44,750	(2,062)	(4.61)
National Insurance	99,811	124,920	25,109	20.10
Pension costs	150,057	209,496	59,439	28.37
Medical insurance	3,537	4,000	463	11.57
Staff recruitment	35,046	25,246	(9,800)	(38.82)
Temporary staff	61,408	41,000	(20,408)	(49.78)
Other payroll expense	124,323	0	(124,323)	#DIV/0!
	<u>1,541,197</u>	<u>1,710,454</u>	<u>169,257</u>	<u>9.90</u>
Travelling and subsistence				
Fares	0	35,550	35,550	100.00
Car expenses and car park	3,822	6,500	2,678	41.20
Subsistence	0	21,550	21,550	100.00
Entertaining	0	8,350	8,350	100.00
Council/committee expenses	0	0	0	#DIV/0!
Other travelling and subsistence	17,679	0	(17,679)	#DIV/0!
	<u>21,501</u>	<u>71,950</u>	<u>50,449</u>	<u>70.12</u>
Council and committee expenses				
Fees	0	355,920	355,920	100.00
Travelling and subsistence	44,767	248,600	203,833	81.99
Conference expenses	0	20,000	20,000	100.00
Training	0	10,000	10,000	100.00
	<u>44,767</u>	<u>634,520</u>	<u>589,753</u>	<u>92.94</u>
Property services				
Business rates	4,506	6,000	1,494	24.90
Water	580	1,000	420	41.99
Electricity	8,957	12,000	3,043	25.36
Gas	719	1,000	281	28.08
Cleaning contractors	15,516	20,000	4,484	22.42
Cleaning materials	5,371	6,000	629	10.48
Waste disposal	1,647	1,750	103	5.89
Repairs and maintenance	112,753	50,000	(62,753)	(125.51)
Maintenance contracts	1,727	5,000	3,273	65.45
Security	0	5,000	5,000	100.00
Other property costs	197,960	0	(197,960)	#DIV/0!
Property depreciation	16,921	26,000	9,079	34.92
	<u>366,657</u>	<u>133,750</u>	<u>(232,907)</u>	<u>(174.14)</u>

OVERHEAD TOTAL

Excluding Professional Advisory Committees

Code	Yr 01-02 £	Budget £	Variance £	Variance %
Office services				
Printing and stationery	220,599	246,000	25,401	10.33
Photocopying	4,181	8,000	3,819	47.73
Microfilming	0	1,000	1,000	100.00
Postage	198,250	200,000	1,750	0.87
Telephone	23,024	30,000	6,976	23.25
Telephone system maintenance	0	1,000	1,000	100.00
Mobile telephone	1,186	5,000	3,814	76.28
Fax	615	1,000	385	38.50
Couriers	0	1,000	1,000	100.00
Office equipment < £500	9,725	10,000	275	2.75
Office equipment maintenance	4,611	5,000	389	7.79
Staff catering	10,144	13,500	3,356	24.86
Other office services	1,298	3,900	2,602	66.71
Depreciation of office equipment	15,593	16,000	407	2.54
	489,226	541,400	52,174	9.64
Computer services				
Hardware < £500	652	6,000	5,348	89.14
Hardware maintenance	23,799	10,000	(13,799)	(137.99)
Software	32,914	32,000	(914)	(2.85)
Software maintenance	18,765	22,000	3,235	14.71
Software development	0	1,000	1,000	100.00
Systems support	18,192	27,000	8,808	32.62
Internet development	49,334	0	(49,334)	#DIV/0!
Internet maintenance	94	12,000	11,906	99.22
Computer media and sundries	10,298	10,000	(298)	(2.98)
Disaster contingency plan	5,779	6,500	721	11.10
Computer training	5,273	6,000	727	12.12
Other computer services costs	396	2,000	1,604	80.20
Hardware depreciation	67,487	92,500	25,013	27.04
	232,981	227,000	(5,981)	(2.63)

OVERHEAD TOTAL

Excluding Professional Advisory Committees

Code	Yr 01-02 £	Budget £	Variance £	Variance %
Specific departmental expenses				
Accountancy assistance	33,210	7,000	(26,210)	(374.43)
Advertisements and other promotions	4,558	10,000	5,442	54.42
Annual report	67,862	50,000	(17,862)	(35.72)
Archive storage	7,840	12,000	4,160	34.67
Auditors' fees	8,588	21,000	12,413	59.11
Bank charges	23,386	25,000	1,614	6.46
Books and publications	5,406	7,800	2,394	30.69
Christmas expenses	0	0	0	#DIV/0!
Conferences	0	7,500	7,500	100.00
General insurance	14,310	15,000	690	4.60
Legal insurance	0	52,500	52,500	100.00
Health and safety	1,055	2,500	1,445	57.81
Legal expenses	328,377	340,000	11,623	3.42
Library	0	0	0	#DIV/0!
Other professional fees (inc Scanning & Linking)	120,495	56,000	(64,495)	(115.17)
Pension administration	0	5,000	5,000	100.00
Staff functions	4,482	12,000	7,518	62.65
Subscriptions to professional bodies	4,257	5,050	793	15.70
Taxation assistance	8,653	20,000	11,347	56.73
Training	7,136	25,000	17,864	71.46
Translations	0	0	0	#DIV/0!
	639,615	673,350	33,735	5.01
OVERHEAD TOTAL	3,335,944	3,992,424	656,480	16.44