

## MATTERS ARISING

This paper gives an indication of the progress on each item.

- **Appointment of Insurers**

No work has yet been undertaken on this. The current brokers are Alfred Blackmore but we have received a recommendation to use Marsh, which we will follow up. Legal Expenses Insurances is discussed elsewhere in this agenda.

- **Standing Orders**

The format of the Council Standing Orders is still under discussion. No further work can be undertaken until the format is agreed. The format of the Standing Orders of this Committee can then be finalised to encompass the points discussed at the previous meeting.

- **Standing Financial Instructions**

In the course of preparation. This is a large item and will take until midsummer to complete.

- **Stoy Hayward System Review**

No detailed work has been undertaken in the past month. It is envisaged that weaknesses identified in the report will be corrected as soon as possible now that the audit has been completed.

- **Training for Council Members and Finance & Resources Committee**

The auditors BDO Stoy Hayward are able to provide suitable training at their London training premises. The training will be of both a general nature and also specifically related to HPC. This will be planned for later in the year. Senior staff may also attend.

- **Investment Terms of Reference**

Work is progressing on this item and a recommendation will be made for consideration at the next meeting.

- **Audit Committee**

Consideration is being given to the appointment of an additional committee member not currently serving on the Finance and Resources Committee to serve on the Audit Committee.