

Agenda Item 10

Enclosure 8

Paper HPC/FRC8/02

**The Health Professions Council
Finance & Resources Committee Meeting**

Budget 2002/3

From Secretary to the Committee

**A revised budget for the year is in the course of
preparation and will be tabled at the meeting**

HEALTH PROFESSIONS COUNCIL

Budget (Version 6)
2002/3

HEALTH PROFESSIONS COUNCIL

BUDGET 2002/3

DETAILED SUMMARY

| | Yr 2001-02 £ | Budget £ | Variance £ | Variance % |
|---|------------------|------------------|------------------|---------------|
| INCOME | | | | |
| Professions | | | | |
| Arts Therapists | 45,913 | 50,064 | 4,152 | 9.04 |
| Chiropodists | 208,964 | 212,899 | 3,935 | 1.88 |
| Clinical Scientists | 93,523 | 99,352 | 5,829 | 6.23 |
| Dietitians | 162,808 | 172,558 | 9,751 | 5.99 |
| Medical Laboratory Scientific Officers | 538,546 | 550,587 | 12,041 | 2.24 |
| Orthoptists | 30,690 | 30,908 | 218 | 0.71 |
| Occupational Therapists | 695,543 | 727,036 | 31,494 | 4.53 |
| Paramedics | 214,028 | 224,244 | 10,216 | 4.77 |
| Physiotherapists | 839,347 | 890,329 | 50,982 | 6.07 |
| Prosthetists & Orthotists | 18,908 | 19,823 | 915 | 4.84 |
| Radiographers | 591,874 | 613,892 | 22,019 | 3.72 |
| Speech and Language Therapists | 248,537 | 285,608 | 37,071 | 14.92 |
| | 3,688,679 | 3,877,300 | 188,621 | 5.11 |
| Department of Health Grant | 0 | 2,000,000 | 2,000,000 | 0.00 |
| Investment and other income | 9,944 | 119,000 | 109,056 | 1,096.71 |
| TOTAL INCOME | 3,698,622 | 5,996,300 | 2,297,678 | 62.12 |
| EXPENDITURE | | | | |
| Departments | | | | |
| President | 0 | 100,284 | 100,284 | 0.00 |
| Council | 101,949 | 240,082 | 138,133 | 135.49 |
| Chief Executive | 346,325 | 164,432 | (181,893) | (52.52) |
| Education and Policy | 70,807 | 168,508 | 97,701 | 137.98 |
| Operations | 505,102 | 598,475 | 93,373 | 18.49 |
| Directors | 252,172 | 365,913 | 113,741 | 45.10 |
| IT Department | 390,526 | 364,262 | (26,264) | (6.73) |
| Finance | 247,355 | 339,397 | 92,042 | 37.21 |
| Administration | 966,141 | 865,855 | (100,286) | (10.38) |
| Legal Services | 370,523 | 540,060 | 169,537 | 45.76 |
| Human Resources | 12,123 | 103,354 | 91,231 | 752.55 |
| Communications | 72,920 | 141,802 | 68,882 | 94.46 |
| Committees and Working Groups | 454,562 | 575,840 | 121,278 | 26.68 |
| Department of Health Funded Expenditure | 0 | 2,000,000 | 2,000,000 | 0.00 |
| TOTAL EXPENDITURE | 3,790,506 | 6,568,264 | 2,777,758 | 73.28 |
| SURPLUS/(DEFICIT) | (91,883) | (571,964) | (480,081) | 522.49 |

HEALTH PROFESSIONS COUNCIL

BUDGET 2002/3

DETAILED SUMMARY

PROFESSIONS SUMMARY

| | Yr 2001-02 | Budget | Variance | Variance |
|-------------------------------|------------------|------------------|----------------|-------------|
| | £ | £ | £ | % |
| Income | | | | |
| Registration fees | 112,032 | 114,840 | 2,808 | 2.45 |
| Registration fees (part year) | 68,119 | 71,570 | 3,451 | 4.82 |
| Restoration fees | 89,726 | 92,730 | 3,004 | 3.24 |
| Retention fees | 2,846,643 | 2,969,365 | 122,722 | 4.13 |
| EU fees | 74,932 | 82,424 | 7,492 | 9.09 |
| Non-EU fees | 461,743 | 507,917 | 46,174 | 9.09 |
| Confirmation letter fees | 17,425 | 19,138 | 1,713 | 8.95 |
| Grandfathering fees | 17,560 | 19,316 | 1,756 | 9.09 |
| Other | 499 | 0 | (499) | 0.00 |
| | <u>3,688,679</u> | <u>3,877,300</u> | <u>188,621</u> | <u>4.86</u> |

HEALTH PROFESSIONS COUNCIL

OVERHEAD BUDGET 2002-3

| OVERHEAD TOTAL |
|---|
| Excluding Professional Advisory Committees |

| Code | Yr 01-02 £ | Budget £ | Variance £ | Variance % |
|---------------------------------------|------------------|------------------|------------------|-----------------|
| Payroll | | | | |
| Basic | 1,020,203 | 1,261,042 | 240,839 | 19.10 |
| Overtime | 46,812 | 44,750 | (2,062) | (4.61) |
| National Insurance | 99,811 | 124,920 | 25,109 | 20.10 |
| Pension costs | 150,057 | 209,496 | 59,439 | 28.37 |
| Medical insurance | 3,537 | 4,000 | 463 | 11.57 |
| Staff recruitment | 35,046 | 25,246 | (9,800) | (38.82) |
| Temporary staff | 61,408 | 41,000 | (20,408) | (49.78) |
| Other payroll expense | 124,323 | 0 | (124,323) | #DIV/0! |
| | <u>1,541,197</u> | <u>1,710,454</u> | <u>169,257</u> | <u>9.90</u> |
| Travelling and subsistence | | | | |
| Fares | 0 | 35,550 | 35,550 | 100.00 |
| Car expenses and car park | 3,822 | 6,500 | 2,678 | 41.20 |
| Subsistence | 0 | 21,550 | 21,550 | 100.00 |
| Entertaining | 0 | 8,350 | 8,350 | 100.00 |
| Council/committee expenses | 0 | 0 | 0 | #DIV/0! |
| Other travelling and subsistence | 17,679 | 0 | (17,679) | #DIV/0! |
| | <u>21,501</u> | <u>71,950</u> | <u>50,449</u> | <u>70.12</u> |
| Council and committee expenses | | | | |
| Fees | 0 | 355,920 | 355,920 | 100.00 |
| Travelling and subsistence | 44,767 | 248,600 | 203,833 | 81.99 |
| Conference expenses | 0 | 20,000 | 20,000 | 100.00 |
| Training | 0 | 10,000 | 10,000 | 100.00 |
| | <u>44,767</u> | <u>634,520</u> | <u>589,753</u> | <u>92.94</u> |
| Property services | | | | |
| Business rates | 4,506 | 6,000 | 1,494 | 24.90 |
| Water | 580 | 1,000 | 420 | 41.99 |
| Electricity | 8,957 | 12,000 | 3,043 | 25.36 |
| Gas | 719 | 1,000 | 281 | 28.08 |
| Cleaning contractors | 15,516 | 20,000 | 4,484 | 22.42 |
| Cleaning materials | 5,371 | 6,000 | 629 | 10.48 |
| Waste disposal | 1,647 | 1,750 | 103 | 5.89 |
| Repairs and maintenance | 112,753 | 50,000 | (62,753) | (125.51) |
| Maintenance contracts | 1,727 | 5,000 | 3,273 | 65.45 |
| Security | 0 | 5,000 | 5,000 | 100.00 |
| Other property costs | 197,960 | 0 | (197,960) | #DIV/0! |
| Property depreciation | 16,921 | 26,000 | 9,079 | 34.92 |
| | <u>366,657</u> | <u>133,750</u> | <u>(232,907)</u> | <u>(174.14)</u> |

| |
|-----------------------|
| OVERHEAD TOTAL |
|-----------------------|

Excluding Professional Advisory Committees

| Code | Yr 01-02 £ | Budget £ | Variance £ | Variance % |
|----------------------------------|----------------|----------------|----------------|---------------|
| Office services | | | | |
| Printing and stationery | 220,599 | 246,000 | 25,401 | 10.33 |
| Photocopying | 4,181 | 8,000 | 3,819 | 47.73 |
| Microfilming | 0 | 1,000 | 1,000 | 100.00 |
| Postage | 198,250 | 200,000 | 1,750 | 0.87 |
| Telephone | 23,024 | 30,000 | 6,976 | 23.25 |
| Telephone system maintenance | 0 | 1,000 | 1,000 | 100.00 |
| Mobile telephone | 1,186 | 5,000 | 3,814 | 76.28 |
| Fax | 615 | 1,000 | 385 | 38.50 |
| Couriers | 0 | 1,000 | 1,000 | 100.00 |
| Office equipment < £500 | 9,725 | 10,000 | 275 | 2.75 |
| Office equipment maintenance | 4,611 | 5,000 | 389 | 7.79 |
| Staff catering | 10,144 | 13,500 | 3,356 | 24.86 |
| Other office services | 1,298 | 3,900 | 2,602 | 66.71 |
| Depreciation of office equipment | 15,593 | 16,000 | 407 | 2.54 |
| | <u>489,226</u> | <u>541,400</u> | <u>52,174</u> | <u>9.64</u> |
| Computer services | | | | |
| Hardware < £500 | 652 | 6,000 | 5,348 | 89.14 |
| Hardware maintenance | 23,799 | 10,000 | (13,799) | (137.99) |
| Software | 32,914 | 32,000 | (914) | (2.85) |
| Software maintenance | 18,765 | 22,000 | 3,235 | 14.71 |
| Software development | 0 | 1,000 | 1,000 | 100.00 |
| Systems support | 18,192 | 27,000 | 8,808 | 32.62 |
| Internet development | 49,334 | 0 | (49,334) | #DIV/0! |
| Internet maintenance | 94 | 12,000 | 11,906 | 99.22 |
| Computer media and sundries | 10,298 | 10,000 | (298) | (2.98) |
| Disaster contingency plan | 5,779 | 6,500 | 721 | 11.10 |
| Computer training | 5,273 | 6,000 | 727 | 12.12 |
| Other computer services costs | 396 | 2,000 | 1,604 | 80.20 |
| Hardware depreciation | 67,487 | 92,500 | 25,013 | 27.04 |
| | <u>232,981</u> | <u>227,000</u> | <u>(5,981)</u> | <u>(2.63)</u> |

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|-----------------------|
| OVERHEAD TOTAL |
|-----------------------|

Excluding Professional Advisory Committees

| Code | Yr 01-02 £ | Budget £ | Variance £ | Variance % |
|--|------------------|------------------|----------------|---------------|
| Specific departmental expenses | | | | |
| Accountancy assistance | 33,210 | 7,000 | (26,210) | (374.43) |
| Advertisements and other promotions | 4,558 | 10,000 | 5,442 | 54.42 |
| Annual report | 67,862 | 50,000 | (17,862) | (35.72) |
| Archive storage | 7,840 | 12,000 | 4,160 | 34.67 |
| Auditors' fees | 8,588 | 21,000 | 12,413 | 59.11 |
| Bank charges | 23,386 | 25,000 | 1,614 | 6.46 |
| Books and publications | 5,406 | 7,800 | 2,394 | 30.69 |
| Christmas expenses | 0 | 0 | 0 | #DIV/0! |
| Conferences | 0 | 7,500 | 7,500 | 100.00 |
| General insurance | 14,310 | 15,000 | 690 | 4.60 |
| Legal insurance | 0 | 52,500 | 52,500 | 100.00 |
| Health and safety | 1,055 | 2,500 | 1,445 | 57.81 |
| Legal expenses | 328,377 | 340,000 | 11,623 | 3.42 |
| Library | 0 | 0 | 0 | #DIV/0! |
| Other professional fees (inc Scanning & Linking) | 120,495 | 56,000 | (64,495) | (115.17) |
| Pension administration | 0 | 5,000 | 5,000 | 100.00 |
| Staff functions | 4,482 | 12,000 | 7,518 | 62.65 |
| Subscriptions to professional bodies | 4,257 | 5,050 | 793 | 15.70 |
| Taxation assistance | 8,653 | 20,000 | 11,347 | 56.73 |
| Training | 7,136 | 25,000 | 17,864 | 71.46 |
| Translations | 0 | 0 | 0 | #DIV/0! |
| | <u>639,615</u> | <u>673,350</u> | <u>33,735</u> | <u>5.01</u> |
| OVERHEAD TOTAL | <u>3,335,944</u> | <u>3,992,424</u> | <u>656,480</u> | <u>16.44</u> |