Corporate Services

Corporate Services covers Information Technology, and Information Services.

Information & IT

Employees

The IT department is recruiting for an IT Support Analyst to assist with the day to day maintenance of the infrastructure, and basic support issues. Short listing to take place 13th April, and interviews 18th April. No other changes

General IT Infrastructure – The IT team have selected a new anti virus product we use on the desktop and servers throughout HPC.

Preparation work is commencing for the rationalisation of servers, to make their support more manageable.

Projects

The ICR solution is working well. A speed enhancement has been developed, and will be loaded when the physiotherapists profession has been renewed.

BACS-IP & AUDDIS

Resolution of testing issues is taking place. However the requirements for outgoing messages from the system have been refined and further work is required.

Awaiting resources at Digital steps to complete this project.

APU (Fitness to Practise tracking system).

Data has been migrated from the old Access system, and the database is being used in the live environment.

It is usual for minor tweaks to functionality to be requested over the first few months, and this will be scheduled in for modifications in late June.

Abigail Creighton is writing documentation for the new *SELMA* Approvals and Annual Monitoring solution. In the meantime the existing solution has been enhanced with new functionality to cover the next few months. Initial requirements have been captured but full detail of all processes is not yet known.

On-line Applications nearing completion

Authentication of Users. (*Abraham*). Project. In progress.

Document Control – FOI & DPA

Some public confusion as to what is available under FOI *vs*. DPA. Some are asking for confidential information concerning Fitness to practice cases. These are refused.

Business Continuity & Security

The BC/DR plan is being updated and further scenarios will be tested on paper over the next few months, then fed back into the master plan.

Copies of the BC/DR plan are held by HPC EMT, Department Managers and Committee chairs. Circulation is restricted as practicable due to the confidential information contained within the plan. A copy of the basic plan will be put on the Council Members area of the website.

No information on start date yet. This may be influenced by the Foster Review.

A further data extract will be provided to Electoral Reform Services before the mailing of the ballot. This will update the ERS with the latest changes of address for those registrants eligible to vote.

Predicted IT projects for 2006/7 are in the process of being prioritised with the Operations Directorate. This is to ensure that delivery of new functionality, user training and roll out to the production environment can be timed between renewal processing peaks and new UK applications peaks.
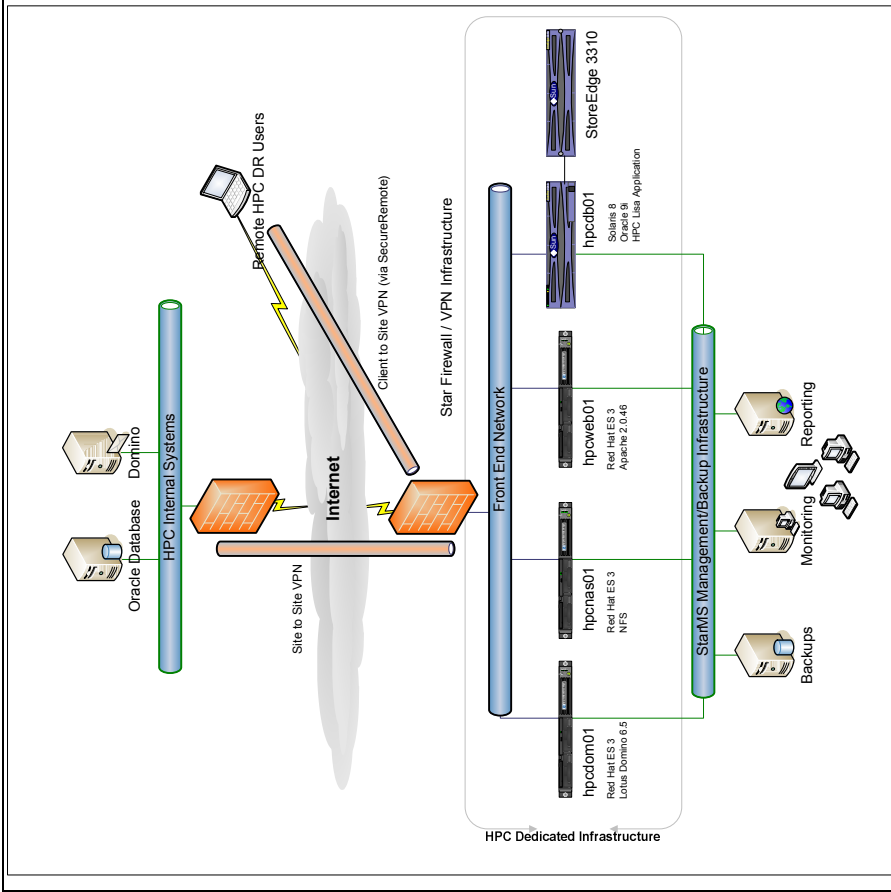
Approximate sequence for major development is as follows;

1. Supplementary Prescribing
2. Return to Practice Modifications
3. Intermediate Lapsing
4. Generic Bulk letter Handling
5. Registration Fee Calculator
6. Returned Mail Flag
7. Trust Employee Status Tracking
8. Ethnicity & Diversity
9. On-line Register improvements
10. CPD Audit tracking

Information Services

Tom Berrie has been analysing the existing paper archives, and the existing archiving solutions used across the organization with the aim of rationalizing the scanning and archiving processes.

Off site scanning of application data will be automatically linked to the appropriate LISA application or registration record, and the paper redirected straight to the archive as the processing progresses. This Solution is a combined effort between Mark Potter and the IT team for UK Registrations.

Additional data replication of non LISA and Notes files to Star Services in Gloucester is being evaluated. This will allow us to leave back up tapes within the HPC building or at the offsite storage facility. The web server www.hpc-uk.org is being moved from London to Gloucestershire in the near future. Existing infrastructure is illustrated.

Applied Psychologists New Profession