

# The Health Professions Council

## Finance & Resources

### Committee Meeting

Thursday 27 April 2006

**10.30am**

The twenty-ninth meeting of the Finance and Resources Committee will be held at the following location:

The Council Chamber  
The Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

The Finance and Resources Committee meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

The private part of the Finance and Resources Committee meeting will be followed by the fifth meeting of the Remuneration Committee.

**Colin Bendall,**  
**Secretary to the Committee**  
20 April 2006

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**Agenda – Part One – Open to Members of the Public**

1. **Apologies for Absence** Verbal
2. **Approval of Agenda** Verbal
3. **Minutes of the Finance and Resources Committee meeting held on 22 March 2006** Enclosure 1  
From Colin Bendall - Secretary to the Committee Paper FRC 37/06
4. **Matters Arising** Enclosure 2  
From Colin Bendall - Secretary to the Committee Paper FRC 38/06
5. **Finance and Office Services Report** Enclosure 3  
From Simon Leicester - Finance Manager Paper FRC 39/06
6. **Human Resources Department Report** Enclosure 4  
From Larissa Foster – Human Resources Manager Paper FRC 40/06
7. **Partner Manager Report** Enclosure 5  
From Liz McKell - Partner Manager Paper FRC 41/06
8. **Corporate Services Report** Enclosure 6  
From Roy Dunn - Director of Corporate Services Paper FRC 42/06
9. **Operations Report** Enclosure 7  
From Greg Ross-Sampson - Director of Operations Paper FRC 43/06

**Items for Discussion/Approval**

10. **Annual Budget 2006/07 Update** Enclosure 8  
From Simon Leicester - Finance Manager Paper FRC 44/06
11. **Council and Committee Allowance Fee Changes** Enclosure 9  
From Simon Leicester - Finance Manager Paper FRC 45/06
12. **Fees General Policies** Enclosure 10  
From Simon Leicester - Finance Manager Paper FRC 46/06
13. **Human Resources Workplan and Strategy** Enclosure 11  
From Larissa Foster - Human Resources Manager Paper FRC 47/06
14. **Corporate Governance** Enclosure 12  
From Marc Seale - Chief Executive and Registrar Paper FRC 48/06

**Items to Note**

15. **Croner Reward and the Pay Process for Employees** Enclosure 13  
From Larissa Foster - Human Resources Manager Paper FRC 49/06

16. **Health and Safety Issues**  
From Simon Leicester - Finance Manager

Enclosure 14  
Paper FRC 50/06

**Items for Information**

17. **February 2006 Management Accounts**  
From Simon Leicester - Finance Manager

Enclosure 15  
Paper FRC 51/06

18. **Any Other Business**  
Previously Notified to and Agreed by the Chairman

19. **Date & Time of Next Meeting**  
10.30 am on Thursday 22nd June 2006

**Subsequent Meetings:**  
Thursday 22<sup>nd</sup> June 2006

Friday 28<sup>th</sup> July 2006

Monday 18<sup>th</sup> September 2006

Monday 20<sup>th</sup> November 2006

Wednesday 7<sup>th</sup> February 2007

Wednesday 21<sup>st</sup> March 2007

Thursday 26<sup>th</sup> April 2007

Thursday 21<sup>st</sup> June 2007

**Resolution**

The Committee is invited to adopt one or more of the following:

"The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;

- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions."