

The Health Professions Council Finance & Resources Committee Meeting

Friday 28 July 2006

10.30am

The thirty-first meeting of the Finance and Resources Committee will be held at the following location:

The Council Chamber
The Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

The Finance and Resources Committee meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

Colin Bendall,
Secretary to the Committee
20 July 2006

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Telephone: 020 7840 9710
Fax: 020 7820 9807
email: colin.bendall@hpc-uk.org

Agenda – Part One – Open to Members of the Public

1. **Apologies for Absence** Verbal
2. **Approval of Agenda** Verbal
3. **Minutes of the Finance and Resources Committee meeting held on 22 June 2006** Enclosure 1
From Colin Bendall - Secretary to the Committee Paper FRC 76/06
4. **Matters Arising** Enclosure 2
From Colin Bendall - Secretary to the Committee Paper FRC 77/06
5. **Finance and Facilities Management Report** Enclosure 3
From Chiluba Mulenga - Acting Management Accountant Paper FRC 78/06
6. **Human Resources Department Report** Enclosure 4
From Larissa Foster – Human Resources Manager Paper FRC 79/06
7. **Partner Manager Report** Enclosure 5
From Yasmin Hussain - Partner Manager Paper FRC 80/06
8. **Corporate Services Report** Enclosure 6
From Roy Dunn - Director of Corporate Services Paper FRC 81/06
9. **Operations Report** Enclosure 7
From Greg Ross-Sampson - Director of Operations Paper FRC 82/06

Items for Discussion/Approval

10. **Bank Mandate** Enclosure 8
From Manj Cheema - Financial Accountant Paper FRC 83/06
11. **Five Year Plan** Enclosure 9 (To follow)
From Marc Seale - Chief Executive and Registrar Paper FRC 84/06
12. **Costing Methodology** Enclosure 10
From Ross Boyd - PKF (UK) LLP Paper FRC 85/06

Items to Note

13. **Reappointments Process Update** Enclosure 11
From Yasmin Hussain - Partner Manager Paper FRC 86/06
14. **May 2006 Management Accounts** Enclosure 12
From Chiluba Mulenga - Acting Management Accountant Paper FRC 87/06

Items for Information

None.

15. **Any Other Business**
Previously Notified to and Agreed by the Chairman

16. **Date & Time of Next Meeting**
10.30 am on Monday 18 September 2006

Subsequent Meetings at 10.30 am:
Monday 20 November 2006

Wednesday 7 February 2007

Thursday 8 March 2007 (Remuneration Committee)

Wednesday 21 March 2007

Thursday 26 April 2007

Thursday 21 June 2007

Resolution

The Committee is invited to adopt one or more of the following:

"The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions."