

The Health Professions Council Finance & Resources Committee Meeting

Thursday 22 June 2006

10.30am

The thirtieth meeting of the Finance and Resources Committee will be held at the following location:

The Council Chamber
The Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

The Finance and Resources Committee meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

Colin Bendall,
Secretary to the Committee
15 June 2006

Health Professions Council
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184 Kennington Park Road
London SE11 4BU

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Agenda – Part One – Open to Members of the Public

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| 1. | Apologies for Absence | Verbal |
| 2. | Approval of Agenda | Verbal |
| 3. | Minutes of the Finance and Resources Committee meeting held on 27 April 2006
From Colin Bendall - Secretary to the Committee | Enclosure 1
Paper FRC 56/06 |
| 4. | Matters Arising
From Colin Bendall - Secretary to the Committee | Enclosure 2
Paper FRC 57/06 |
| 5. | Finance and Office Services Report
From Simon Leicester - Finance Manager | Enclosure 3
Paper FRC 58/06 |
| 6. | Human Resources Department Report
From Larissa Foster – Human Resources Manager | Enclosure 4
Paper FRC 59/06 |
| 7. | Partner Manager Report
From Yasmin Hussain - Partner Manager | Enclosure 5
Paper FRC 60/06 |
| 8. | Corporate Services Report
From Roy Dunn - Director of Corporate Services | Enclosure 6
Paper FRC 61/06 |
| 9. | Operations Report
From Greg Ross-Sampson - Director of Operations | Enclosure 7
Paper FRC 62/06 |

Items for Discussion/Approval

- | | | |
|-----|---|---------------------------------|
| 10. | Corporate Governance
From Marc Seale - Chief Executive and Registrar | Enclosure 8
Paper FRC 63/06 |
| 11. | HPC Sick Leave and Counselling Arrangements
From Larissa Foster - Human Resources Manager | Enclosure 9
Paper FRC 64/06 |
| 12. | Bank Mandate
From Manj Cheema - Financial Accountant | Enclosure 10
Paper FRC 65/06 |

Items to Note

- | | | |
|-----|---|---------------------------------|
| 13. | March 2006 Management Accounts
From Simon Leicester - Finance Manager | Enclosure 11
Paper FRC 66/06 |
| 14. | April 2006 Management Accounts
From Simon Leicester - Finance Manager | Enclosure 12
Paper FRC 67/06 |
| 15. | Annual Review of actions taken from 11 July 2005 - 7 July 2006: Public Meetings
From Colin Bendall - Secretary to the Committee | Enclosure 13
Paper FRC 68/06 |

Items for Information

None.

16. **Any Other Business**

Previously Notified to and Agreed by the Chairman

Date & Time of Next Meeting

10.30 am on Friday 28 July 2006

Subsequent Meetings at 10.30 am:

Monday 18 September 2006

Monday 20 November 2006

Wednesday 7 February 2007

Thursday 8 March 2007 (Remuneration Committee)

Wednesday 21 March 2007

Thursday 26 April 2007

Thursday 21 June 2007

Resolution

The Committee is invited to adopt one or more of the following:

"The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions."