

### **Partner Reappointments Process 2007**

The overall majority of Partners have responded to the initial letter asking if they wished to be reappointed. A total of 40 Partners still have not responded. Those who had not responded to the initial letter were sent a second reminder asking the Partner to submit their initial form to be considered for reappointment. The reminder letter also explains that if they did respond by the specified date then their Partner Agreement would cease.

All of the criteria for reappointments process has now been set with the relevant Department Head. The criteria for reappointment selection this year is much more competency based and asks Partners to demonstrate/describe specific skills. The reappointments criteria will be sent to Partners week commencing 16<sup>th</sup> April 2007.

The majority of Partners have requested their documentation via electronic mail and only a handful have asked for the documentation to be sent by the post. All Partners are reminded that when submitting documentation this should be in either 14 point bold writing or large legible print. The letter clearly states that when the HPC requires the documentation back by.

Meetings will be held on the 22<sup>nd</sup>, 28<sup>th</sup> and 29<sup>th</sup> June 2007 with myself, Department Heads, and the independent assessor from the Office of the Commissioner for Public Appointments. It is anticipated that Partners that are not reappointed will be sent a letter which has been approved by the Office of the Commissioner for Public Appointments (Appendix One) advising them of this.

Partners who are successfully reappointed will be appointed on a one year tenure. This will ensure consistency of Partner Agreement expirations.

### **Equality and Diversity**

At the recent Registration Assessor Refresher Day all Partners were asked to complete an Equality and Diversity Monitoring Form some Partners. Since this was not a compulsory form not all Partners completed the form. I will be carrying out an analysis of this data in the coming weeks

I will be leading the internal working group for Equality and Diversity. This is vital part of the Equality and Diversity work for the HPC. The main function of the internal working group will be to impact assess policies and procedures of the HPC.

### **Registration Assessor Refresher Training**

The last Registration Assessor Refresher training was held. I am in the process of analysing and evaluating the responses from the Training Evaluations forms received. Once the overall training has been analysed then I intend to compile a thorough training report.

### **Panel Chair and Legal Assessor Training**

Training is been organised for the Panel Chairs and Legal Assessors Partners that are utilised by the Fitness to Practise Department. The day is due to be held on the 5<sup>th</sup> June 2007. It is anticipated that the training will be split into half day's. The first half of the day will be for the Panel Chairs and then the second part of the day will be for the Legal Assessors. The whole day will consist of an update from the Fitness to Practise Department on particular issues relating to Fitness to Practise hearings. The day will also include an update from the Partner Manager.

**Private and Confidential**

DATE

Dear XXXXXX

Re: Reappointments Process 2007 (MODALITY)

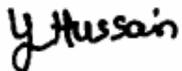
Thank you for your recent reappointments submission for the partner role of XXXXXXXXXX.

After careful consideration by the reappointments panel, we regret to inform you that the HPC will not be renewing your partner agreement. I realise that you may find this disappointing but we had to make a reduction in the number of partners we engage as self employed contractors.

The HPC's website will continue to advertise vacancies as and when they arise. To access the HPC's website please visit <http://www.hpc-uk.org>. Although it is anticipated that it will be some time before recruitment as Partner Role for MODALITY is resumed, you will be welcome to consult the website regularly.

I would like to take this opportunity to thank you for your time and commitment to the HPC which has been very much appreciated.

Yours sincerely



Yasmin Hussain  
Partner Manager  
Human Resources Department

NB the volumes for panel members, registration assessors and visitors include some partners performing several roles

Panel Members	2006			2007									2008									2004/5	2005/6	2006/7	2007/8			
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	YTD
Arts Therapists	7	7	7	7	7	7	7	7	7	7	7														8	7		
Biomedical Scientists	24	24	24	24	24	24	24	24	24	24	24														23	25		
Chirops & Podiatrists	11	11	11	11	11	11	11	11	11	11	11														10	11		
Clinical Scientists	44	44	44	44	44	44	44	44	44	44	44														37	46		
Dietitians	13	13	13	13	13	13	13	13	13	13	13														14	13		
ODPs	10	10	10	10	10	10	10	10	10	10	10														4	10		
Occupational Therapists	12	12	12	12	12	12	12	12	12	12	12														9	12		
Orthoptists	5	5	5	5	5	5	5	5	5	5	5														4	4		
Paramedics	16	16	16	16	16	16	16	16	16	16	16														16	16		
Prosthetists & Orthotists	3	3	3	3	3	3	3	3	3	3	3														3	3		
Physiotherapists	37	37	37	37	37	37	37	37	37	37	37														34	37		
Radiographers	20	20	20	20	20	20	20	20	20	20	20														23	20		
SLTs	13	13	13	13	13	13	13	13	13	13	13														11	13		
Lay Members	78	78	78	78	78	78	78	78	78	78	78														81	79		
<b>Total</b>	<b>293</b>														<b>277</b>	<b>296</b>	<b>0</b>	<b>0</b>										
<b>Registration Assessors</b>																									<b>FYE</b>	<b>FYE</b>	<b>FYE</b>	<b>YTD</b>
Arts Therapists	8	8	8	8	8	8	8	8	8	8	8														9	8		
Biomedical Scientists	19	19	19	19	19	19	19	19	19	19	19														20	19		
Chirops & Podiatrists	15	15	15	15	15	15	15	15	15	15	15														16	15		
Clinical Scientists	43	43	43	43	43	43	43	43	43	43	43														42	44		
Dietitians	11	11	11	11	11	11	11	11	11	11	11														11	11		
ODPs	5	5	5	5	5	5	5	5	5	5	5														6	5		
Occupational Therapists	13	13	13	13	13	13	13	13	13	13	13														12	13		
Orthoptists	6	6	6	6	6	6	6	6	6	6	6														6	5		
Paramedics	15	15	15	15	15	15	15	15	15	15	15														16	15		
Prosthetists & Orthotists	3	3	3	3	3	3	3	3	3	3	3														3	3		
Physiotherapists	25	25	25	25	25	25	25	25	25	25	25														25	24		
Radiographers	20	20	20	20	20	20	20	20	20	20	20														21	20		
SLTs	14	14	14	14	14	14	14	14	14	14	14														15	14		
<b>Total</b>	<b>197</b>														<b>202</b>	<b>196</b>	<b>0</b>	<b>0</b>										
<b>Visitors</b>																									<b>FYE</b>	<b>FYE</b>	<b>FYE</b>	<b>YTD</b>
Arts Therapists	22	22	22	22	22	22	22	22	22	22	22														10	21		
Biomedical Scientists	13	13	13	13	13	13	13	13	13	13	13														1	11		
Chirops & Podiatrists	20	20	20	20	20	20	20	20	20	20	20														18	19		
Clinical Scientists	13	13	13	13	13	13	13	13	13	13	13														5	12		
Dietitians	9	9	9	9	9	9	9	9	9	9	9														10	8		
ODPs	11	11	11	11	11	11	11	11	11	11	11														0	11		
Occupational Therapists	21	21	21	21	21	21	21	21	21	21	21														20	18		
Orthoptists	7	7	7	7	7	7	7	7	7	7	7														1	6		
Paramedics	20	20	20	20	20	20	20	20	20	20	20														6	20		
Prosthetists & Orthotists	1	1	1	1	1	1	1	1	1	1	1														3	2		
Physiotherapists	20	20	20	20	20	20	20	20	20	20	20														12	17		
Radiographers	29	29	29	29	20	20	20	20	20	20	20														25	29		
SLTs	16	16	16	16	16	16	16	16	16	16	16														12	16		
Lay Members	18	18	18	18	18	18	18	18	18	18	18														0	12		
<b>Total</b>	<b>220</b>	<b>220</b>	<b>220</b>	<b>220</b>	<b>211</b>														<b>123</b>	<b>202</b>								

