

# The Health Professions Council Finance & Resources Committee Meeting

**Thursday 21 June 2007**

**10.30 am**

The 37th meeting of the Finance and Resources Committee will be held at the following location:

The Council Chamber  
The Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

The Finance and Resources Committee meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

**Colin Bendall,**  
**Secretary to the Committee**  
14 June 2007

Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

Telephone: 020 7840 9710  
Fax: 020 7820 9807  
email: colin.bendall@hpc-uk.org

Date  
2007-06-06

Ver.  
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Dept/Cmte  
F&R

Doc Type  
AGD

Title  
Agenda Finance and Resources  
Committee 21 June 2007 public  
meeting

Status  
Final  
DD: None

Int. Aud.  
Public  
RD: None

**Agenda – Part One – Open to Members of the Public**

- |   |  |                                 |
|---|--|---------------------------------|
| 1.  | <b>Apologies for Absence</b>   | Verbal                          |
| 2.  | <b>Approval of Agenda</b>  | Verbal                          |
| 3.  | <b>Minutes of the Finance and Resources Committee Meeting Held on 26 April 2007</b><br>From Colin Bendall - Secretary to the Committee | Enclosure 1<br>Paper FRC 54/07  |
| 4.  | <b>Matters Arising</b><br>From Colin Bendall - Secretary to the Committee  | Enclosure 2<br>Paper FRC 55/07  |
| 5.  | <b>Finance and Facilities Management Report</b><br>From Simon Leicester - Director of Finance  | Enclosure 3<br>Paper FRC 56/07  |
| 6.  | <b>Human Resources Department Report</b><br>From Larissa Foster – Director of Human Resources  | Enclosure 4<br>Paper FRC 57/07  |
| 7.  | <b>Partner Manager Report</b><br>From Yasmin Hussain - Partner Manager   | Enclosure 5<br>Paper FRC 58/07  |
| 8.  | <b>Information Technology Report</b><br>From Roy Dunn - Director of Information Technology   | Enclosure 6<br>Paper FRC 59/07  |
| 9.  | <b>Operations Report</b><br>From Greg Ross-Sampson - Director of Operations  | Enclosure 7<br>Paper FRC 60/07  |
| <b><u>Items for Discussion/Approval</u></b> |  |                                 |
| 10.   | <b>Draft Annual Report and Financial Statements</b><br>From Simon Leicester - Director of Finance                                      | Enclosure 8<br>Paper FRC 61/07  |
| 11.   | <b>Authorisation Limits Update</b><br>From Simon Leicester - Director of Finance   | Enclosure 9<br>Paper FRC 62/07  |
| 12.   | <b>Draft Financial Regulations</b><br>From Colin Bendall - Secretary to the Committee  | Enclosure 10<br>Paper FRC 63/07 |
| 13.   | <b>Committee Self Evaluation</b><br>From Colin Bendall - Secretary to the Committee  | Enclosure 11<br>Paper FRC 64/07 |
| <b><u>Items to Note</u></b>                 |  |                                 |
| 14.   | <b>Pensions Letter to New Employees</b><br>From Larissa Foster - Director of Human Resources   | Enclosure 12<br>Paper FRC 65/07 |
| 15.   | <b>Projected Costs of Pensions and Pension Contributions</b><br>From Larissa Foster - Director of Human Resources                      | Enclosure 13<br>Paper FRC 66/07 |

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|-----|---|---|
| 16. | <b>Financial Implications of HPC Pension Scheme</b><br>From Larissa Foster - Director of Human Resources            | Enclosure 14<br>Paper FRC 67/07             |
| 17. | <b>Management Accounts</b><br>From Charlotte Milner - Management Accountant   | Enclosure 15 (To follow)<br>Paper FRC 68/07 |
| 18. | <b>Annual Review of Actions Taken in 2006-7: Public Meetings</b><br>From Colin Bendall - Secretary to the Committee | Enclosure 16<br>Paper FRC 69/07             |

**Items for Information**

19. **Any Other Business**  
Previously Notified to and Agreed by the Chairman
21. **Date & Time of Next Meeting**  
10.30 am on Thursday 26 July 2007

**Subsequent Meetings at 10.30 am:**

Tuesday 18 September 2007	Wednesday 6 February 2008
Tuesday 20 November 2007	Thursday 6 March 2008 (Remuneration Committee)
	Wednesday 19 March 2008
	Thursday 24 April 2008
	Thursday 19 June 2008

**Resolution**

The Committee is invited to adopt one or more of the following:

"The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions."