

The Health Professions Council Finance & Resources Committee Meeting

Wednesday 21 March 2007

10.30 am

The 35th meeting of the Finance and Resources Committee will be held at the following location:

**The Brit Oval
Kennington
London SE11 5SS**

(Location map enclosed)

The Finance and Resources Committee meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

**Colin Bendall,
Secretary to the Committee
14 March 2007**

Health Professions Council
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Date
2007-02-23

Ver.
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Dept/Cmte
F&R

Doc Type
AGD

Title
Agenda Finance and Resources
Committee 21 March 2007 public
meeting

Status
Final
DD: None

Int. Aud.
Public
RD: None

Agenda – Part One – Open to Members of the Public

- | | | |
|---|--|-----------------------------------|
| 1. | Apologies for Absence | Verbal |
| 2. | Approval of Agenda | Verbal |
| 3. | Minutes of the Finance and Resources Committee Meeting Held on 7 February 2007
From Colin Bendall - Secretary to the Committee | Enclosure 1
Paper FRC 19/07 |
| 4. | Matters Arising
From Colin Bendall - Secretary to the Committee | Enclosure 2
Paper FRC 20/07 |
| 5. | Finance and Facilities Management Report
From Simon Leicester - Director of Finance | Enclosure 3
Paper FRC 21/07 |
| 6. | Human Resources Department Report
From Larissa Foster – Director of Human Resources | Enclosure 4
Paper FRC 22/07 |
| 7. | Partner Manager Report
From Yasmin Hussain - Partner Manager | Enclosure 5
Paper FRC 23/07 |
| 8. | Information Technology Report
From Roy Dunn - Director of Information Technology | Enclosure 6
Paper FRC 24/07 |
| 9. | Operations Report
From Greg Ross-Sampson - Director of Operations | Enclosure 7
Paper FRC 25/07 |
| <u>Items for Discussion/Approval</u> | | |
| 10. | Annual Budget 2007-8
From Simon Leicester - Director of Finance | Enclosure 8
Paper FRC 26/07 |
| 11. | 22-26 Stannary Street
From Marc Seale - Chief Executive and Registrar | Enclosure 9
Paper FRC 27/07 |
| 12. | Finance and Facilities Management Workplans
From Simon Leicester - Director of Finance | Enclosure 10
Paper FRC 28/07 |
| 13. | Human Resources Strategy and Workplan 2007/2008
From Larissa Foster - Director of Human Resources | Enclosure 11
Paper FRC 29/07 |
| 14. | Information Technology Department Workplan
From Roy Dunn - Director of Information Technology | Enclosure 12
Paper FRC 30/07 |
| 15a. | Registrations Workplan 2007-8
From Richard Houghton - Registrations Manager (Operations) | Enclosure 13a
Paper FRC 31a/07 |
| 15b. | Projects Workplan 2007-8
From Claire Phillips - Project Manager | Enclosure 13b
Paper FRC 31b/07 |

Items to Note

16. **January 2007 Management Accounts**
From Charlotte Milner - Management Accountant

Enclosure 14
Paper FRC 32/07

Items for Information

None.

17. **Any Other Business**
Previously Notified to and Agreed by the Chairman
18. **Date & Time of Next Meeting**
10.30 am on Thursday 26 April 2007

Subsequent Meetings at 10.30 am:

Thursday 21 June 2007	Wednesday 6 February 2008
Thursday 26 July 2007	Thursday 6 March 2008 (Remuneration Committee)
Tuesday 18 September 2007	Wednesday 19 March 2008
Tuesday 20 November 2007	Thursday 24 April 2008
	Thursday 19 June 2008

Resolution

The Committee is invited to adopt one or more of the following:

"The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions."

GETTING TO THE OVAL CONFERENCE CENTRE

Entrance to the Oval Conference Centre is through the Alec Stewart Gate (see map on next page)

By Underground

Vauxhall Station – Victoria Line

Take the Victoria Line from the City or Central London to Vauxhall Underground Station. The Alec Stewart Gate is about a 5 min walk from the station. When leaving the station walk through the tunnel towards Kennington. Cross at the traffic lights and follow the road to the right which is the Harleyford Road as you walk up the road you will see the Oval Cricket Ground to your left and the Alec Stewart Gate is situated on the corner of the ground.

Oval Station – Northern Line

Take the Northern line from the City or Central London to Oval Tube Station. The Hobbs Gate entrance to the Pavilion End of the ground is 100 yards to your left on leaving the station. The Alec Stewart Gate entrance is further round to the left hand side of the Hobbs Gate down Harleyford Road.

By Rail

Take **South West trains to Vauxhall Station**, which is a short walk from the ground. The station is well served by trains from throughout Surrey and Hampshire as well as from the Greater London area. Connections include **Clapham Junction** and **Waterloo**. For further information on rail services visit the Transport for London website at www.tfl.gov.uk

By Bus

Route No's **36** and **185** stop outside the ground and other local services stop around the corner. For more information visit the Transport for London website as above.

By Car

The ground is situated on the A202, near the junction with the A3 and A24, just south of Vauxhall Bridge and 10 mins from Victoria and Waterloo. There is very limited parking on non-match days, these spaces need to be pre-booked prior to the event. We advise all customers to use public transport.

Car Parking

Please note that on site parking is very limited. We would advise that delegates make their journey by public transport. If however you do require some parking please contact Lucia Tiana on 020 7735 6884 for a car parking request form no later than 14 working days prior to your event. If car parking spaces are not requested prior to the event delegates that arrive with cars will have to find alternative parking.

From the North

Edgware road A5 – follow signs to **Marble Arch** then **A202 Park Lane** to **Grosvenor Place**, then follow signs to Vauxhall Bridge. After passing over the Thames go under the railway bridge and carry on forward. Follow the road round and turn left into **Harleyford Road** for Kennington and the Brit Insurance Oval.

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From the East

Take the A202 heading for Kennington.

From the South

M25 – take junctions 6, 7, 8 or 9 then A22, A23, A24 or A243 and follow signs for Central London and for Kennington and the Brit Insurance Oval.

From the West

M3, M5, or A23 or A24 follow signs for Central London then Kennington or as directions for North.⁷

