

Finance and Resources Committee Meeting

Thursday 24 April 2008

10.30 am

The 43rd meeting of the Finance and Resources Committee will be held at the following location:

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

The Finance and Resources Committee meeting will be held in two parts. Part one will be open to members of the public. Part two will be held in private.

Colin Bendall,
Secretary to the Committee
17 April 2008

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

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Agenda – Part one – Open to members of the public

1. **Apologies for absence** verbal
2. **Approval of agenda** verbal
3. **Minutes of the Finance and Resources Committee Meeting held on 19 March 2008** enclosure 1
from Colin Bendall - Secretary to the Committee paper FRC 42/08
4. **Matters arising** enclosure 2
from Colin Bendall - Secretary to the Committee paper FRC 43/08
5. **Finance and Facilities Management report** enclosure 3
from Simon Leicester - Director of Finance paper FRC 44/08
6. **Human Resources report** enclosure 4
from Larissa Foster – Director of Human Resources paper FRC 45/08
7. **Partner Manager report** enclosure 5
from Yasmin Hussain - Partner Manager paper FRC 46/08
8. **Information Technology report** enclosure 6
from Guy Gaskins - Director of Information Technology paper FRC 47/08
9. **Operations report** enclosure 7
from Greg Ross-Sampson - Director of Operations paper FRC 48/08

Items for discussion/approval

10. **Invoice/Purchaser order signatories update and bank mandate update** enclosure 8
from Simon Leicester – Director of Finance paper FRC 49/08

Items to note

11. **22-26 Stannary Street project: Progress report** enclosure 9
from Steve Hall - Facilities Manager paper FRC 50/08
12. **Building valuation** enclosure 10
From Simon Leicester – Director of Finance paper FRC 51/08
13. **Insurance** enclosure 11
from Simon Leicester – Director of Finance paper FRC 52/08

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-02	a	F&R	AGD	Agenda Finance and Resources Committee 24 April 2008 public meeting	Final DD: None	Public RD: None

14. **February 2008 management accounts**
from Charlotte Milner – Financial Controller

enclosure 12
paper FRC 53/08

Items for information

None.

15. **Any other business**
Previously notified to and agreed by the Chairman
16. **Date and time of next meeting**
10.30 am on Thursday 19 June 2008

Subsequent meetings at 10.30 am:

Thursday 31 July 2008
Thursday 18 September 2008
Monday 17 November 2008
Wednesday 4 February 2009
Thursday 5 March 2009 (Remuneration Committee)
Monday 16 March 2009
Thursday 23 April 2009 (discretionary meeting)
Tuesday 23 June 2009

Resolution

The Committee is invited to adopt one or more of the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

This document is available in alternative formats on request.

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