

Finance and Resources Committee Meeting

Thursday 18 September 2008

10.30 am

The 46th meeting of the Finance and Resources Committee will be held at the following location:

The Council Chamber
Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

The Finance and Resources Committee meeting will be held in two parts. Part one will be open to members of the public. Part two will be held in private.

Colin Bendall,
Secretary to the Committee
11 September 2008

Health Professions Council
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Agenda – Part one – Open to members of the public

1. **Apologies for absence** verbal
2. **Approval of agenda** verbal
3. **Minutes of the Finance and Resources Committee meeting held on 31 July 2008** enclosure 1
from Colin Bendall - Secretary to the Committee paper FRC 91/08
4. **Matters arising** enclosure 2
from Colin Bendall - Secretary to the Committee paper FRC 92/08
5. **Finance and Facilities Management report** enclosure 3
from Simon Leicester - Director of Finance paper FRC 93/08
6. **Human Resources report** enclosure 4
from Larissa Foster – Director of Human Resources paper FRC 94/08
(Kathryn Neuschafer to present the report)
7. **Partner Manager report** enclosure 5
from Kathryn Neuschafer – Partner Manager paper FRC 95/08
8. **Information Technology report** enclosure 6
from Guy Gaskins - Director of Information Technology paper FRC 96/08
9. **Operations report** enclosure 7
from Greg Ross-Sampson - Director of Operations paper FRC 97/08

Items for discussion/approval

10. **Fees consultation – key decisions** enclosure 8
from Sam Mars – Policy Officer paper FRC 98/08
11. **Council for Healthcare Regulatory Excellence report on the Nursing and Midwifery Council: Actions for HPC** enclosure 9
from Marc Seale – Chief Executive and Registrar paper FRC 99/08

Items to note

12. **Finance systems upgrade project** enclosure 10
from Simon Leicester – Director of Finance paper FRC 100/08
13. **User acceptance testing project** enclosure 11
from Simon Leicester – Director of Finance paper FRC 101/08

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-09-01	a	F&R	AGD	Agenda Finance and Resources Committee 18 September 2008 public meeting	Draft DD: None	Public RD: None

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| 14. | July 2008 management accounts
from Charlotte Milner – Financial Controller | enclosure 12
paper FRC 102/08 |
| 15. | Dates of Committee meetings 2009-10
from Colin Bendall – Secretary to the Committee | enclosure 13
paper FRC 103/08 |

Items for information

None.

16. **Any other business**
Previously notified to and agreed by the Chairman
17. **Date and time of next meeting**
10.30 am on Monday 17 November 2008

Subsequent meetings at 10.30 am:
 Wednesday 4 February 2009
 Thursday 5 March 2009 (Remuneration Committee)
 Monday 16 March 2009
 Thursday 23 April 2009 (discretionary meeting)
 Tuesday 23 June 2009

Resolution

The Committee is invited to adopt one or more of the following:

‘The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee’s or Council’s functions.’

This document is available in alternative formats on request.

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