

Finance and Resources Committee

The 51st meeting of the Finance and Resources Committee will take place as follows:

Date: Tuesday 23 June 2009

Time: 10:30am

Venue: The Council Chamber, Health Professions Council, Park House, 184
Kennington Park Road, London SE11 4BU

Members: Mrs Patricia Blackburn
Mrs Mary Clark-Glass
Mr Robert Clegg (Chairman)
Mrs Sheila Drayton
Professor John Harper
Mr William Munro
Mr Daniel Ross
Mr Keith Ross
Mrs Jacqueline Sheridan
Mrs Barbara Stuart
Mr Neil Willis

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Part 1 – Public Agenda

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|----|--|--------------------------|
| 1 | Apologies for absence | verbal |
| 2 | Approval of agenda | verbal |
| 3 | Declaration of members' interests | verbal |
| 4 | Minutes of the Finance and Resources Committee meeting of 23 April 2009
Colin Bendall – Secretary to the Committee | enclosure 1
FRC 61/09 |
| 5 | Matters arising
Colin Bendall – Secretary to the Committee | enclosure 2
FRC 62/09 |
| 6 | Finance report
Simon Leicester – Director of Finance | enclosure 3
FRC 63/09 |
| 7 | Human Resources report
Teresa Haskins – Director of Human Resources | enclosure 4
FRC 64/09 |
| 8 | Partner Manager report
Deborah Dawkins – Acting Partner Manager | enclosure 5
FRC 65/09 |
| 9 | Information Technology report
Guy Gaskins – Director of Information Technology | enclosure 6
FRC 66/09 |
| 10 | Operations report
Greg Ross-Sampson – Director of Operations | enclosure 7
FRC 67/09 |

Items for discussion/approval

- | | | |
|----|---|---------------------------|
| 11 | Draft annual report 2008-9
Simon Leicester – Director of Finance | enclosure 8
FRC 68/09 |
| 12 | Registrant debtors and creditors policy
Simon Leicester – Director of Finance | enclosure 9
FRC 69/09 |
| 13 | Bank mandate and invoice signatories
Simon Leicester – Director of Finance | enclosure 10
FRC 70/09 |
| 14 | Contract signing limits
Simon Leicester – Director of Finance | enclosure 11
FRC 71/09 |

Items to note

- 15 **Major projects summary – financial year 2008-9** enclosure 12
Claire Reed – Projects Manager FRC 72/09
- 16 **March 2009 management accounts** enclosure 13
Charlotte Milner – Financial Controller FRC 73/09
- 17 **HM Treasury report on government departments** enclosure 14
Simon Leicester – Director of Finance FRC 74/09
- 18 **Annual review of actions taken in 2008-9: Public meetings** enclosure 15
Colin Bendall – Secretary to the Committee FRC 75/09
- 18a **Update on pension schemes** enclosure 15a
Simon Leicester – Director of Finance FRC 75a/09
- 19 **Any other business**
Previously notified and agreed by the Chairman
- 20 **Date & time of next meeting:**
10.30 am Thursday 30 July 2009

Subsequent meetings at 10.30 am:

Tuesday 15 September 2009
Tuesday 17 November 2009
Wednesday 10 February 2010
Thursday 4 March 2010 (Remuneration Committee only)
Wednesday 17 March 2010
Thursday 29 April 2010
Thursday 17 June 2010
Thursday 29 July 2010

Resolution

The Committee is invited to adopt one or more of the following:

‘The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;

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- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

Item	Reason for Exclusion
21	7
23	3
24	7

Part 2 – Private Agenda

- 21 **Minutes of the private part of the Finance and Resources Committee of 23 April 2009**
Colin Bendall – Secretary to the Committee
enclosure 16
FRC 76/09
- 22 **Matters arising**
Colin Bendall – Secretary to the Committee
verbal

Items for discussion/approval

None.

Items to note

- 23 **22-26 Stannary Street: Update on refurbishment**
Steve Hall – Facilities Manager
enclosure 17
FRC 77/09
- 24 **Annual review of actions taken in 2008-9: Private meetings**
Colin Bendall – Secretary to the Committee
enclosure 18
FRC 78/09
- 25 **Any other business**
Previously notified and agreed by the Chairman

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