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Finance and Resources Committee 15 September 2009

Actions list

Executive summary and recommendations

Attached is an actions list as agreed at the last public meeting of this committee.

**Decision**

The Committee is requested to note the document. No decision is required.

**Background information**

Please refer to individual papers and minutes for the background to decisions.

**Resource implications**

None

**Financial implications**

None

**Appendices**

None

**Date of paper**

1 September 2009

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2009-09-01	a	F&R	PPR	Executive summary action points list public meeting Finance and Resources Committee 15 September 2009	Final DD: None	Public RD: None

## Action points

### Finance and Resources Committee - Public meeting

31 July 2009

	<b>Action point (and location in the minutes)</b>	<b>For the attention of</b>	<b>Action by</b>	<b>Comments</b>
1	Matters arising: Committee agreed that, with reference to the report on contract signing limits, it would be useful to produce a table detailing the agreed signatories against the approved limits.  (6.2)	GB		
2	Finance report: Director of Finance would be reviewing the presentation and format of the financial reports submitted to the Committee and the Council.  (7.2)	GB	Ongoing	See also action point 5 below and Finance Department report on the agenda for 15 September 2009.
3	Operations report: Executive to submit a paper to the Council in due course on the Continuing Professional Development audit samples  (11.3)	GRS	Ongoing	
4	Witness expenses policy: Committee requested that the policy be redrafted and submitted to the next meeting of the Committee.  (12.3)	KJ	15 September 2009	The Executive are reviewing all of the expense policies to ensure that they are consistent and will bring them back to a future meeting of the Committee.
5	Management accounts: Committee noted that the Director of Finance would be reviewing the presentation and format of the financial reports submitted to the Committee and the Council.  (17.4)	GB	Ongoing	See also action point 2 and Finance Department report on the agenda 15 for September 2009.

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