

Finance and Resources Committee
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The 65th meeting of the Finance and Resources Committee will take place as follows:

Date: Wednesday 7 September 2011

Time: 10:30 am

Venue: The Council Chamber, Health Professions Council, Park House, 184
Kennington Park Road, London SE11 4BU

Members: Richard Kennett (Chair)
Mary Clark-Glass
Malcolm Cross
Sheila Drayton
Julia Drown
John Harper
Arun Midha
Keith Ross
Eileen Thornton

Enquiries: Colin Bendall, Secretary to the Committee
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Part 1 – Public Agenda

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|-------------------------------|--|---------------------------|
| 1 | Apologies for absence | verbal |
| 2 | Approval of agenda | verbal |
| 3 | Declaration of members' interests | verbal |
| 4 | Minutes of the Finance and Resources Committee meeting of 21 June 2011
Colin Bendall - Secretary to the Committee | enclosure 1
FRC 62/11 |
| 5 | Matters arising
Colin Bendall - Secretary to the Committee | enclosure 2
FRC 63/11 |
| 6 | Finance report
Gary Butler – Director of Finance | enclosure 3
FRC 64/11 |
| 7 | Human Resources report
Teresa Haskins – Director of Human Resources | enclosure 4
FRC 65/11 |
| 8 | Partner Manager report
Hayley Graham – Partner Manager | enclosure 5
FRC 66/11 |
| 9 | Information Technology report
Guy Gaskins – Director of Information Technology | enclosure 6
FRC 67/11 |
| 10 | Operations report
Greg Ross-Sampson – Director of Operations | enclosure 7
FRC 68/11 |
| Items for discussion/approval | | |
| 11 | Human Resources strategy 2011-15
Teresa Haskins – Director of Human Resources | enclosure 8
FRC 69/11 |
| 12 | Integrating the regulation of social workers in England into the HPC renewal cycle
Richard Houghton – Head of Registration | enclosure 9
FRC 70/11 |
| 13 | Transfer of regulatory functions from General Social Care Council to HPC
Greg Ross-Sampson – Director of Operations | enclosure 10
FRC 71/11 |
| 14 | Forecast of registration numbers
Roy Dunn – Head of Business Process Improvement | enclosure 11
FRC 72/11 |

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-06-29	a	F&R	AGD	Finance and Resources Committee agenda 7 September 2011	Final DD: None	Public RD: None

Items to note

- 15 **Disaster recovery test** enclosure 12
Roy Dunn – Head of Business Process Improvement FRC 73/11
- 16 **Any other business**
Previously notified and agreed by the Chair
- 17 **Date & time of next meeting:**
10.30 am Thursday 24 November 2011 (followed by Remuneration Committee)

Subsequent meetings at 10.30 am:

Thursday 26 January 2012
Thursday 1 March 2012 (Remuneration Committee only)
Thursday 15 March 2012
Thursday 26 April 2012
Tuesday 19 June 2012
Thursday 19 July 2012
Tuesday 11 September 2012
Tuesday 20 November 2012

Resolution

The Committee is invited to adopt one or more of the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

Item	Reason for Exclusion
18	4
19	8

20	8
21	8
22	5
23	3

Part 2 – Private Agenda

Items for discussion/approval

- | | | |
|----|--|---------------------------|
| 18 | Transfer of regulatory functions from General Social Care Council to HPC
Greg Ross-Sampson – Director of Operations | enclosure 13
FRC 74/11 |
| 19 | Deferred income – Historical difference between registration and accounting system
Gary Butler – Director of Finance | enclosure 14
FRC 75/11 |
| 20 | Deferred income – registrants with a credit balance who have lapsed off the register
Gary Butler – Director of Finance | enclosure 15
FRC 76/11 |
| 21 | Registrants’ records – Debit balances
Gary Butler – Director of Finance | enclosure 16
FRC 77/11 |

Items to note

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| 22 | Capita Flexiplan pension scheme update
Gary Butler – Director of Finance | enclosure 17
FRC 78/11 |
| 23 | Office accommodation
Marc Seale – Chief Executive and Registrar | enclosure 18
FRC 79/11 |
| 24 | Any other business
Previously notified and agreed by the Chair | verbal |

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