

Finance and Resources Committee

The 67th meeting of the Finance and Resources Committee will take place as follows:

Date: Thursday 26 January 2012

Time: 10:30 am

Venue: The Council Chamber, Health Professions Council, Park House, 184
Kennington Park Road, London SE11 4BU

Members: Richard Kennett (Chair)
Jennifer Beaumont
Mary Clark-Glass
Malcolm Cross
Sheila Drayton
Julia Drown
John Harper
Arun Midha
Keith Ross
Eileen Thornton

Enquiries: Colin Bendall, Secretary to the Committee
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Part 1 – Public Agenda

- | | | |
|---|---------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 1 | Apologies for absence | verbal |
| 2 | Approval of agenda | verbal |
| 3 | Declaration of members' interests | verbal |
| 4 | Minutes of the Finance and Resources Committee meeting of 24 November 2011
Colin Bendall - Secretary to the Committee | enclosure 1
FRC 1/12 |
| 5 | Matters arising
Colin Bendall - Secretary to the Committee | enclosure 2
FRC 2/12 |

Items for discussion/approval

- | | | |
|---|---------------------------------------------------------------------------------------------------------------|-------------------------|
| 6 | Reconciliation of deferred income: Presentation on findings
Lara Brennan and Nigel Foottit – Mazars | (To be tabled) |
| 7 | Registrant creditor policy
Gary Butler – Director of Finance | enclosure 3
FRC 3/12 |
| 8 | Finance report
Gary Butler – Director of Finance | enclosure 4
FRC 4/12 |
| 9 | Draft budget 2012-13
Gary Butler – Director of Finance | enclosure 5
FRC 5/12 |

Items to note

- | | | |
|----|------------------------------------------------------------------------------------------|-------------------------|
| 10 | Human Resources report
Teresa Haskins – Director of Human Resources | enclosure 6
FRC 6/12 |
| 11 | Partner Manager report
Hayley Graham – Partner Manager | enclosure 7
FRC 7/12 |
| 12 | Information Technology report
Guy Gaskins – Director of Information Technology | enclosure 8
FRC 8/12 |
| 13 | Operations report
Greg Ross-Sampson – Director of Operations | enclosure 9
FRC 9/12 |

Items for discussion/approval

- 14 **Transfer of regulatory functions from General Social Care Council to HPC** enclosure 10
Marc Seale – Chief Executive and Registrar FRC 10/12
- 15 **Yearly summary of customer service feedback** enclosure 11
Ruth Cooper – Personal Assistant to the Director of Operations FRC 11/12
- 16 **Any other business**
Previously notified and agreed by the Chair
- 17 **Date & time of next meeting:**
10.30 am Thursday 1 March 2012 (Remuneration Committee only)

Subsequent meetings at 10.30 am:

Thursday 15 March 2012
Thursday 26 April 2012
Tuesday 19 June 2012
Thursday 19 July 2012
Tuesday 11 September 2012
Tuesday 20 November 2012

Resolution

The Committee is invited to adopt one or more of the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-10-18	a	F&R	AGD	Finance and Resources Committee agenda 26 January 2012	Final DD: None	Public RD: None

Item	Reason for Exclusion
18	3, 4
19	3, 4
20	3
21	3
22	4

Part 2 – Private Agenda

- | | | |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| 18 | Private minutes of the Finance and Resources Committee of 24 November 2011
Colin Bendall - Secretary to the Committee | enclosure 12
FRC 12/12 |
| 19 | Matters arising
Colin Bendall - Secretary to the Committee | verbal |
| Items for discussion/approval | | |
| 20 | Office accommodation – proposed purchase
Marc Seale – Chief Executive and Registrar | enclosure 13
FRC 13/12 |
| 21 | Office accommodation – proposed lease
Marc Seale – Chief Executive and Registrar | enclosure 14
FRC 14/12 |
| 22 | Transfer of regulatory functions from General Social Care Council to HPC
Marc Seale – Chief Executive and Registrar | enclosure 15
FRC 15/12 |
| 23 | Any other business
Previously notified and agreed by the Chair | verbal |

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