

<p style="text-align: center;">Finance and Resources Committee</p>

The 70th meeting of the Finance and Resources Committee will take place as follows:

Date: Thursday 19 June 2012

Time: 10:30 am

Venue: The Council Chamber, Health Professions Council, Park House, 184
Kennington Park Road, London SE11 4BU

Members: Richard Kennett (Chair)
Jennifer Beaumont
Mary Clark-Glass
Malcolm Cross
Sheila Drayton
Julia Drown
John Harper
Arun Midha
Keith Ross
Eileen Thornton

Enquiries: Colin Bendall, Secretary to the Committee
020 7840 9710
colin.bendall@hpc-uk.org

Part 1 – Public Agenda

- | | | |
|---|--|--------------------------|
| 1 | Apologies for absence | verbal |
| 2 | Approval of agenda | verbal |
| 3 | Declaration of members' interests | verbal |
| 4 | Minutes of the Finance and Resources Committee meeting of 15 March 2012
Colin Bendall - Secretary to the Committee | enclosure 1
FRC 39/12 |
| 5 | Matters arising
Colin Bendall - Secretary to the Committee | enclosure 2
FRC 40/12 |

Item for discussion/approval

- | | | |
|---|--|--------------------------|
| 6 | Draft annual report and accounts 2011-12
Tim Moore – Director of Finance | enclosure 3
FRC 41/12 |
|---|--|--------------------------|

Items to note

- | | | |
|----|--|--------------------------|
| 7 | Finance report
Tim Moore – Director of Finance | enclosure 4
FRC 42/12 |
| 8 | Human Resources report
Teresa Haskins – Director of Human Resources | enclosure 5
FRC 43/12 |
| 9 | Partner Manager report
Hayley Graham – Partner Manager | enclosure 6
FRC 44/12 |
| 10 | Information Technology report
Guy Gaskins – Director of Information Technology | enclosure 7
FRC 45/12 |
| 11 | Operations report
Greg Ross-Sampson – Director of Operations | enclosure 8
FRC 46/12 |

Items for discussion/approval

- | | | |
|----|---|---------------------------|
| 12 | Procurements, requisitions and purchases procedure
Tim Moore – Director of Finance | enclosure 9
FRC 47/12 |
| 13 | Transfer of regulatory functions from General Social Care Council to HPC
Marc Seale – Chief Executive and Registrar | enclosure 10
FRC 48/12 |

Items to note

- 14 **Annual report on changes to Human Resources policies** enclosure 11
Teresa Haskins – Director of Human Resources FRC 49/12
- 15 **Equality and Diversity annual statistics – Employees and Partners** enclosure 12
Teresa Haskins – Director of Human Resources FRC 50/12
- 16 **Annual review of actions taken in 2011-12: Public meetings** enclosure13
Colin Bendall – Secretary to the Committee FRC 51/12
- 17 **Any other business**
Previously notified and agreed by the Chair
- 18 **Date & time of next meeting:**
10.30 am Thursday 19 July 2012

Subsequent meetings at 10.30 am:

Tuesday 11 September 2012
Tuesday 20 November 2012
Thursday 31 January 2013
Tuesday 5 March 2013 (Remuneration Committee only)
Tuesday 19 March 2013
Thursday 25 April 2013
Tuesday 18 June 2013
Thursday 18 July 2013
Tuesday 10 September 2013
Thursday 21 November 2013

Resolution

The Committee is invited to adopt one or more of the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2012-03-27	a	F&R	AGD	Finance and Resources Committee agenda 19 June 2012	Final DD: None	Public RD: None

- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

Item	Reason for Exclusion
19	4
20	3, 4, 5

Part 2 – Private Agenda

Items for discussion/approval

- 19 **Transfer of regulatory functions from General Social Care Council to HPC** enclosure 14
 Marc Seale – Chief Executive and Registrar FRC 52/12

Items to note

- 20 **Annual review of actions taken in 2011-12: Private meetings** enclosure 15
 Colin Bendall – Secretary to the Committee FRC 53/12
- 21 **Any other business** verbal
 Previously notified and agreed by the Chair

This document is available in alternative formats on request.