

Finance and Resources Committee

The 73rd meeting of the Finance and Resources Committee will take place as follows:

Date: Thursday 31 January 2013

Time: 10:30 am

Venue: The Council Chamber, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Richard Kennett (Chair)
Pradeep Agrawal
Jennifer Beaumont
Frank Burdett
Mary Clark-Glass
Sheila Drayton
Arun Midha
Penny Renwick
Keith Ross

Enquiries: Claire Gascoigne, Secretary to the Committee
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Part 1 – Public Agenda

1	Apologies for absence	verbal
2	Approval of agenda	verbal
3	Declaration of members' interests	verbal
4	Minutes of the Finance and Resources Committee meeting of 20 November 2012 Claire Gascoigne - Secretary to the Committee	enclosure 1 FRC 01/13
5	Matters arising Claire Gascoigne - Secretary to the Committee	enclosure 2 FRC 02/13
6	Finance report Tim Moore – Director of Finance	enclosure 3 FRC 03/13
7	Human Resources report Teresa Haskins – Director of Human Resources	enclosure 4 FRC 04/13
8	Partner Manager report Hayley Graham – Partner Manager	enclosure 5 FRC 05/13
9	Information Technology report Guy Gaskins – Director of Information Technology	enclosure 6 FRC 06/13
10	Operations report Greg Ross-Sampson – Director of Operations	enclosure 7 FRC 07/13

Items for discussion/approval

11	Draft budget 2013-14 first review Tim Moore – Director of Finance	enclosure 8 FRC 08/13
12	Policy for the provision of legal services Marc Seale – Chief Executive	enclosure 9 FRC 09/13
13	Registration number forecast Roy Dunn – Head of Business Process Improvement	enclosure 10 FRC 10/13
14	New bank account Tim Moore – Director of Finance	enclosure 11 FRC 11/13

Items to note

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|----|---|---------------------------|
| 15 | Onboarding of Social Workers project end report
Robert Silverman – Projects Portfolio Manager
Greg Ross-Sampson – Director of Operations | enclosure 12
FRC 12/13 |
| 16 | Future arrangements for Partners self-assessment process
Hayley Graham – Partner Manager | enclosure 13
FRC 13/13 |
| 17 | British Standards Institute audit report of ISO 9001:2008
Roy Dunn - Head of Business Process Improvement | enclosure 14
FRC 14/13 |
| 18 | Business continuity incident 5th November 2012
Roy Dunn - Head of Business Process Improvement | enclosure 15
FRC 15/13 |
| 19 | Any other business
Previously notified and agreed by the Chair | verbal |
| 20 | Date & time of next meeting:
10.30 am Tuesday 5 March 2013 (Remuneration Committee only) | |

Subsequent meetings at 10.30 am:

Tuesday 19 March 2013
Thursday 25 April 2013
Tuesday 18 June 2013
Thursday 18 July 2013
Tuesday 10 September 2013
Thursday 21 November 2013

Resolution

The Committee is invited to adopt one or more of the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (a) information relating to a registrant, former registrant or applicant for registration;
- (b) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (f) action being taken to prevent or detect crime or to prosecute offenders;

- (g) the source of information given to the Committee in confidence; or
 (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

Item	Reason for Exclusion
21	c, d

Part 2 – Private Agenda

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| 21 | Legal services tender
Marc Seale – Chief Executive | enclosure 16
FRC 16/13 |
| 22 | Any other business
Previously notified and agreed by the Chair | verbal |

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