

## Finance and Resources Committee

**The 74th meeting of the Finance and Resources Committee will take place as follows:**

**Date:** Tuesday 19 March 2013

**Time:** 10:30 am

**Venue:** The Council Chamber, Health and Care Professions Council, Park House,  
184 Kennington Park Road, London SE11 4BU

**Members:** Richard Kennett (Chair)  
Pradeep Agrawal  
Jennifer Beaumont  
Frank Burdett  
Mary Clark-Glass  
Sheila Drayton  
Arun Midha  
Penny Renwick  
Keith Ross

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## Part 1 – Public Agenda

1	<b>Apologies for absence</b>	verbal
2	<b>Approval of agenda</b>	verbal
3	<b>Declaration of members' interests</b>	verbal
4	<b>Minutes of the Finance and Resources Committee meeting of 31 January 2013</b> Claire Gascoigne - Secretary to the Committee	enclosure 1 FRC 17/13
5	<b>Matters arising</b> Claire Gascoigne - Secretary to the Committee	enclosure 2 FRC 18/13
6	<b>Finance report</b> Tim Moore – Director of Finance	enclosure 3 FRC 19/13
7	<b>Human Resources report</b> Teresa Haskins – Director of Human Resources	enclosure 4 FRC 20/13
8	<b>Partner Manager report</b> Hayley Graham – Partner Manager	enclosure 5 FRC 21/13
9	<b>Information Technology report</b> Guy Gaskins – Director of Information Technology	enclosure 6 FRC 22/13
10	<b>Operations report</b> Greg Ross-Sampson – Director of Operations	enclosure 7 FRC 23/13

### Items for discussion/approval

11	<b>Draft budget 2013-14 second review</b> Tim Moore – Director of Finance	enclosure 8 FRC 24/13
12	<b>Financial strategy</b> Tim Moore – Director of Finance	enclosure 9 FRC 25/13
13	<b>Non current asset capitalisation policy</b> Tim Moore – Director of Finance	enclosure 10 FRC 26/13
14	<b>Information Technology workplan 2013-14</b> Guy Gaskins – Director of Information Technology	enclosure 11 FRC 27/13
15	<b>Project Management workplan 2013-14</b> Robert Silverman – Project Portfolio Manager	enclosure 12 FRC 28/13

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2013-02-28	a	F&R	AGD	Finance and Resources Committee agenda 19 March 2013	Final DD: None	Public RD: None

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|----|---|---------------------------|
| 16 | <b>Finance workplan 2013-14</b><br>Tim Moore – Director of Finance                      | enclosure 13<br>FRC 29/13 |
| 17 | <b>Human Resources workplan 2013-14</b><br>Teresa Haskins – Director of Human Resources | enclosure 14<br>FRC 30/13 |
| 18 | <b>Registrations workplan 2013-14</b><br>Richard Houghton – Head of Registration        | enclosure 15<br>FRC 31/13 |

#### Items to note

- |    |   |                           |
|----|---|---------------------------|
| 19 | <b>Education Systems and Process Review Major Project progress update</b><br>Brendon Edmonds – Acting Director of Education | enclosure 16<br>FRC 32/13 |
| 20 | <b>Any other business</b><br>Previously notified and agreed by the Chair  | verbal                    |
| 21 | <b>Date &amp; time of next meeting:</b><br>10.30 am Tuesday 18 June 2013  |                           |

#### **Subsequent meetings at 10.30 am:**

Thursday 18 July 2013  
 Tuesday 10 September 2013  
 Thursday 21 November 2013

### **Resolution**

The Committee is invited to adopt one or more of the following:

‘The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (a) information relating to a registrant, former registrant or applicant for registration;
- (b) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (f) action being taken to prevent or detect crime or to prosecute offenders;
- (g) the source of information given to the Committee in confidence; or

- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

Item	Reason for Exclusion
22	c, d

## Part 2 – Private Agenda

- |    |  |                           |
|----|--|---------------------------|
| 22 | <p><b>Private minutes of the Finance and Resources Committee of 31 January 2013</b><br/>           Claire Gascoigne – Secretary to the Committee</p> | enclosure 17<br>FRC 33/13 |
| 23 | <p><b>Any other business</b><br/>           Previously notified and agreed by the Chair</p>  | verbal                    |

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