

## **Fitness to Practise Forum**

(Health, Investigating and Conduct and Competence Committees)

Wednesday 17 September 2008, 10.30am

The third Fitness to Practise (FtP) Forum will be held at the following location:

Council Chamber  
Park House  
184 Kennington Park Road  
London SE11 4BU

### **Timetable**

10.30 – 13.00	FtP Forum
13.00	Lunch
13.30 - 14.00	Practise committees to run simultaneously

Part one of the FtP Forum agenda is public. Part two will be taken in private session.

**Members who wish items in the “to note” section of the agenda to be discussed please inform the chair prior to the meeting.**

**Steve Rayner**  
**Secretary to the Committee**  
Tuesday 9 September 2008

Health Professions Council  
Park House  
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London SE11 4BU

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## Agenda - part one - open to members of the public

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|---|--------------------------------------|
| <b>1. Apologies for absence</b>   | <b>verbal</b>                        |
| <b>2. Approval of agenda</b>  | <b>verbal</b>                        |
| <b>3. Signing of agreed 23 April 2008 FtP forum minutes</b><br>Steve Rayner, Secretary to the Committee | <b>enclosure 1</b><br>paper FtP19/08 |
| <b>4. Matters arising from 23 April 2008 FtP forum</b><br>Steve Rayner, Secretary to the Committee      | <b>enclosure 2</b><br>paper FtP20/08 |
| <b>5. Chairman's report</b>   | <b>verbal</b>                        |
| <b>6. Director of Fitness to Practise report</b><br>Kelly Johnson, Director of Fitness to Practise      | <b>enclosure 3</b><br>paper FtP21/08 |

## Items for discussion

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|---|--------------------------------------|
| <b>7. CHRE review of NMC (and HPC performance review)</b><br>Kelly Johnson, Director of Fitness to Practise<br><b>Forum, CC, I, H</b> | <b>enclosure 4</b><br>paper FtP22/08 |
| <b>8. External review of complaints literature</b><br>Kelly Johnson, Director of Fitness to Practise<br><b>Forum, CC, I, H</b>        | <b>enclosure 5</b><br>paper FtP23/08 |
| <b>9. Abusive, frivolous and vexatious complainants</b><br>Kelly Johnson, Director of Fitness to Practise<br><b>Forum, CC, I, H</b>   | <b>enclosure 6</b><br>paper FtP24/08 |
| <b>10. Handling and purchasing of religious books</b><br>Alison Abodarham, Hearings Manager<br><b>Forum, CC, I, H</b>                 | <b>enclosure 7</b><br>paper FtP25/08 |
| <b>11. Cross Examination in cases of a sexual nature</b><br>Kelly Johnson, Director of Fitness to Practise<br><b>Forum, CC, H</b>     | <b>enclosure 8</b><br>paper FtP26/08 |
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## Items to note

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| <b>12. Workplan update</b><br>Kelly Johnson, Director of Fitness to Practise | <b>enclosure 9</b><br>paper FtP27/08 |
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- 13. Operational guidance** **enclosure 10**  
Kelly Johnson, Director of Fitness to Practise paper FtP27/08
- 14. Service standards** **enclosure 11**  
Eve Seall, Fitness to Practise Manager paper FtP28/08
- 15. Report on panel training** **enclosure 12**  
Alison Abodarham, Hearings Manager paper FtP29/08
- 15. Feedback from chairs and panel members** **enclosure 13**  
Alison Abodarham, Hearings Manager paper FtP30/08
- 16. Dates of 2008-9 FtP Committee meetings are listed below**

**Health Committee**

Friday 7 November 2008, 1100am  
Thursday 5 February 2009, 1100am  
Friday 24 April 2009 1030am, (FtP Forum)

**Investigating Committee**

Friday 21 November 2008, 1100am  
Thursday 19 February 2009 1100am  
Friday 24 April 2009 1030am, (FtP Forum)

**Conduct and Competence Committee**

Friday 14 November 2008 1100am  
Thursday 12 February 2009 1100am  
Friday 24 April 2009 1030am (FtP Forum)

**Resolution**

The Committee is invited to adopt the following:

“The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant or any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;

- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the President, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.

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