

**Tribunal Advisory Committee**

**The 2<sup>nd</sup> meeting of the Tribunal Advisory Committee will take place as follows:**

**Date:** Tuesday 12 September 2017

**Time:** 1:00 pm

**Venue:** Rooms D & G Health and Care Professions Council, Park House,  
184 Kennington Park Road, London SE11 4BU

**Members:** Graham Aitken  
Catherine Boyd  
Philip Geering  
Shelia Hollingworth  
Alan Kershaw  
Marcia Saunders

**Enquiries:** Claire Amor, Secretary to the Committee  
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## Public Agenda

- |   |   |                          |
|---|---|--------------------------|
| 1 | <b>Chair's welcome and introduction</b>   | verbal                   |
| 2 | <b>Apologies for absence</b>  | verbal                   |
| 3 | <b>Approval of agenda</b>   | verbal                   |
| 4 | <b>Declaration of members' interests</b>  | verbal                   |
| 5 | <b>Minutes of the Tribunal Advisory Committee meeting of 31<sup>st</sup> May 2017</b><br>Claire Amor – Secretary to the Committee | enclosure 1<br>TAC 10/17 |
| 6 | <b>Matters arising</b><br>Claire Amor – Secretary to the Committee  | enclosure 2<br>TAC 11/17 |

## Items for advice/approval

- |    |  |                          |
|----|--|--------------------------|
| 7  | Standing items   |                          |
|    | <b>i) Head of Tribunal Services report</b><br>Brian James – Acting Head of Tribunal Services | enclosure 3<br>TAC 12/17 |
|    | <b>ii) Partner team update</b><br>Teresa Haskins – Director of Human Resources               | enclosure 4<br>TAC 13/17 |
| 8  | Reports from the Acting Head of Tribunal Services  |                          |
|    | <b>i) Review of Practice Notes</b>   | enclosure 5<br>TAC 14/17 |
| 9  | Reports from the Director of Human Resources   |                          |
|    | <b>i) Legal Assessor appraisals and performance feedback</b>                                 | enclosure 6<br>TAC 15/17 |
|    | <b>ii) Revised Competency Framework for HCPC Panellists</b>                                  | enclosure 7<br>TAC 16/17 |
|    | <b>iii) Panellist self-assessment process for renewal agreement</b>                          | enclosure 8<br>TAC 17/17 |
| 10 | <b>Review of the Indicative Sanctions Policy</b><br>Katherine Timms – Policy Manager         | enclosure 9<br>TAC 18/17 |

## Meeting summary

- |    |   |        |
|----|---|--------|
| 11 | <b>Committee priorities, objectives and future agenda items</b> | verbal |
|----|---|--------|

Chair of the Tribunal Advisory Committee

12 **Summary of matters for action**  
Claire Amor – Secretary to the Committee

verbal

13 **Any other business**  
Previously notified

14 **Future meetings in 2017**

- 16 November 1.00pm