

Tribunal Advisory Committee

The 7th meeting of the Tribunal Advisory Committee will take place as follows:

Date: Wednesday 14 November 2018

Time: 12:00 pm

Venue: Room K Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Graham Aitken
Catherine Boyd
Philip Geering
Shelia Hollingworth
Alan Kershaw
Marcia Saunders (Chair)

Enquiries: Claire Amor, Secretary to the Committee
020 7840 9710
claire.amor@hcpc-uk.org

Public Agenda

- | | | |
|---|---|--------------------------|
| 1 | Chair's welcome and introduction | verbal |
| 2 | Apologies for absence | verbal |
| 3 | Approval of agenda | verbal |
| 4 | Declaration of members' interests | verbal |
| 5 | Minutes of the Tribunal Advisory Committee meeting of 5 September 2018
Claire Amor – Secretary to the Committee | enclosure 1
TAC 29/18 |
| 6 | Matters arising
Claire Amor – Secretary to the Committee | enclosure 2
TAC 30/18 |

Standing items

- | | | |
|---|---|--------------------------|
| 7 | Head of Tribunal Services report
Zoe Maguire – Head of Tribunal Service | enclosure 3
TAC 31/18 |
| 8 | Partner team operational report
Uta Pollmann – Partners and HR Manager | enclosure 4
TAC 32/18 |

Items for advice / approval

- | | | |
|----|--|--------------------------|
| 9 | Case reception and triage overview
Sarita Wilson – Head of Case Reception and Triage | verbal |
| 10 | Practice Notes format and consistency
Zoe Maguire – Head of Tribunal Service | verbal |
| 11 | Review of Practice Notes
Zoe Maguire – Head of Tribunal Service | enclosure 5
TAC 33/18 |
| 12 | Delivery of performance review project
Uta Pollmann – Partners and HR Manager | verbal |

Items for information

- | | | |
|----|--|--------------------------|
| 13 | Any other business
Previously notified | |
| 14 | Future meetings in 2019 <ul style="list-style-type: none">• 27 February• 29 May• 17 September• 12 November | |
| 15 | Forward planning
Chair of the Tribunal Advisory Committee | enclosure 5
TAC 34/18 |