

**1. Competancies, qualities, abilities (panel members, chairs, LAs)**

Summary 2017-18:

- Advice on best practice (members) - support recruitment of diverse and competent pool
- Revised competency framework (making it 'fit for purpose'); version agreed by Council and rolled out
- Developed new competency framework for legal assessors, harmonised with Partner framework, incorporated in guidance

<b>Action (what do we need to do)</b>	<b>Evidence / source (how will we know we did it)</b>	<b>Who/when</b>	<b>Risks</b>	<b>Mitigation</b>	<b>Progress (report for meeting)</b>	<b>TAC meeting comments and date</b>

## 2. Recruitment and selection of Panel Chairs, Members and Legal Assesors

Summary 2017-18:

- advised on new appointment and selection policy for all partners and assessors
- advised on guidance note for applications (transparency)

<b>Action (what do we need to do)</b>	<b>Evidence / source (how will we know we did it)</b>	<b>Who/when</b>	<b>Risks</b>	<b>Mitigation</b>	<b>Progress (report for meeting)</b>	<b>TAC meeting comments and date</b>

### 3. Training

Summary 2017-18:

- advised on iterative use of feedback i.e incorporating into and eliciting from training\* (\*= ongoing)

<b>Action (what do we need to do)</b>	<b>Evidence / source (how will we know we did it)</b>	<b>Who/when</b>	<b>Risks</b>	<b>Mitigation</b>	<b>Progress (report for meeting)</b>	<b>TAC meeting comments and date</b>

#### 4. Assessment

Summary 2017-18:

- contributed to review and development of assessment processes
- advised on pilot
- advised on FTP Partner agreement renewal
- advised on Partner appraisal systems/self assessment streamlined process, now rolled out \*ongoing for legal assessors
- advised on feedback survey tool for feedback from chairs, road test
- advised on further development (360 degree feedback model)\*

<b>Action (what do we need to do)</b>	<b>Evidence / source (how will we know we did it)</b>	<b>Who/when</b>	<b>Risks</b>	<b>Mitigation</b>	<b>Progress (report for meeting)</b>	<b>TAC meeting comments and date</b>

**5. Guidance (e.g Practice Notes, PSA Reviews and Learning Points, legislative change...)**

Summary 2017-18:

Practice Notes:

- Restoration to the Register
- Discontinuance of Proceedings
- Disposal by Consent
- Review of Sanction Orders
- Commenced work on overall review and update of consistent model for Practice Notes\*

PSA 'Lessons Learned review into NMC, advised on incorporation of relevant advice into

- panel competencies
- training and assessment
- capture in PNs/Selection/Training/Assessment e.g competences non adversarial cultural, conduct towards witnesses\*, guidance for hearing participants, voice of complainant/SU/Families, their engagement and understanding of regulator and FTP process

<b>Action (what do we need to do)</b>	<b>Evidence / source (how will we know we did it)</b>	<b>Who/when</b>	<b>Risks</b>	<b>Mitigation</b>	<b>Progress (report for meeting)</b>	<b>TAC meeting comments and date</b>

## 6. Separation and Independence

Summary 2017-18:

- Delegations: approval of Practice Notes
- Addressing PSA guidance/lessons learnt
- Publication of separate annual report/presentation at Council
- Routine reports to Council

<b>Action (what do we need to do)</b>	<b>Evidence / source (how will we know we did it)</b>	<b>Who/when</b>	<b>Risks</b>	<b>Mitigation</b>	<b>Progress (report for meeting)</b>	<b>TAC meeting comments and date</b>